



March

2026



# **DAYLIGHT SAVINGS BEGINS**

**SUNDAY MARCH 8TH @ 3:00 AM**

**SET YOUR CLOCKS AHEAD 1  
HOUR!**





# HENVEY INLET FIRST NATION WINDFARM LEGACY TRUST

## Quarterly Payments to Eligible Members **2026 ANNUAL PAYMENT SCHEDULE**

If you have not submitted your banking information, or have new/updated bank accounts  
Please follow the instructions below:



### Photo/Image of Member's Status Card

Provide a photo/image of  
your Status Card



### Submit Deposit Form

Complete a direct deposit  
form or Void Cheque in  
your name from your bank



### Contact Information

MUST include:

1. Legal name
2. Address
3. Phone #
4. Email address



### Await Transfer

Payments are made every 3 months in:

**March, June, September & December**

**Refer to the Payment Schedule for details**

**Email your information to: Lyndy McQuabbie, Trust Coordinator [trustcoordinator@henveyinlet.com](mailto:trustcoordinator@henveyinlet.com)**



# HENVEY INLET FIRST NATION WINDFARM LEGACY TRUST

## Quarterly Payments to Eligible Members **2026 ANNUAL PAYMENT SCHEDULE**

Eligible Member Info Submission Deadline	Quarterly Payment Date
<b>QUARTER 1:</b>	
Friday, February 27, 2026	Tuesday, March 31, 2026
<b>QUARTER 2:</b>	
Friday, May 29, 2026	Tuesday, June 30, 2026
<b>QUARTER 3:</b>	
Friday, August 28, 2026	Monday, September 29, 2026
<b>QUARTER 4:</b>	
Friday, November 20, 2026	Friday, December 18, 2026

1. Late submissions after the deadline will be included at the next Quarterly Payment Date.
2. Payment questions and submissions send to [trustcoordinator@henveyinlet.com](mailto:trustcoordinator@henveyinlet.com), or please contact the Trust Coordinator @ 705-857-2331



**Henvey Inlet  
First Nation**  
Pickering, ON P0G 1J0

Administration  
295 Pickering River Road  
T 705-857-2331  
F 705-857-3021  
1-800-614-5533

Health Centre  
354A Pickering River Road  
T 705-857-1221  
F 705-857-0730  
1-866-252-3330

Day Care  
354B Pickering River Road  
T 705-857-0957  
F 705-857-1369

**Chief**  
M. Wayne McQuabbie  
**Council**  
Brenda D. Contin  
Patrick D. Brennan  
Deborah Newton  
Stanley K. Moses  
Genevieve Solomon-Dubois  
Carl Ashawasagai  
Bradley McQuabbie

## MEMORANDUM

To: All Henvey Inlet First Nation Members  
From: Samantha Bradley, Human Resources Manager  
Date: March 2, 2026  
**Re: Employment Opportunities**

Henvey Inlet First Nation is currently accepting applications for the following positions:

- 1) Band Representative – 1 Position
- 2) Community Wellness Worker – 1 Position
- 3) Early Childhood Education Worker – 1 Position
- 4) Mental Health Worker – 1 Position
- 5) Nurse Practitioner – 1 Position
- 6) Education Manager – 1 Position
- 7) Gas Bar Attendant – 1 Position

See attached job postings for more information.

Be sure to check local communication boards or our website at [www.hifn.ca/community-2/job-postings-2.html](http://www.hifn.ca/community-2/job-postings-2.html) for regular job posting updates.

Miigwetch,

Samantha Bradley, PCP  
Human Resources Manager



## EMPLOYMENT OPPORTUNITY

# BAND REPRESENTATIVE

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### **POSITION SUMMARY**

Henvey Inlet First Nation is seeking a full-time **Band Representative** to join our Administration. The Band Representative reports to the Band Representative Lead and is responsible to represent and advocate for Henvey Inlet First Nation members that are involved with any child welfare agencies throughout Canada. This position requires exceptional interpersonal communication skills and strong organization skills.

***Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.***

### **MAIN RESPONSIBILITIES**

The Band Representative will be responsible to:

- Assist with the development of a program structure for Henvey Inlet First Nation in collaboration with the Band Representative Team
- Assist with the establishment of a Child Welfare Committee and collaboratively develop Henvey Inlet First Nation child welfare laws, regulations and practices
- Provide support services to Henvey Inlet First Nation members that are currently or may be involved with child welfare agencies
- Establish and develop an active working relationship with all child welfare agencies throughout Canada
- Respond to all child welfare agencies when notified of any members being involved with their agency
- Behave in a professional manner when acting as a representative of Henvey Inlet First Nation
- Develop a plan of care for HIFN members and ensure that a legal representative is aware of all court files as necessary
- Ensure that customary care is practiced with all band members before court is considered
- Participate in all Service Plans, Plans of Care or Service Development for Henvey Inlet band members
- Assist with the development of BCR's as needed with full briefing notes for Chief and Council
- Review CCAs prior to seeking Chief and Council's approval for BCRs
- Present in-camera sessions with a report to Chief and Council monthly or when required
- Build and maintain trusting and supportive client relations
- Attend all court proceedings related to band member child welfare cases as required
- Act as a representative of Chief and Council when they are unable to attend courtroom proceedings for child welfare cases
- Present information and documents to the courts on behalf of Chief and Council for child welfare cases
- Act as a support system to band members required to attend child welfare court proceedings
- Maintain an empathetic and supportive demeanor to band members and their families
- Liaise with Chief and Council regarding court proceedings and outcomes
- Maintain a log of activities that are participated in on behalf of the band
- Create and maintain a secure filing system with gathered information on all our members with open files with each child welfare agency throughout Canada in accordance with PIPEDA regulations
- Maintain strict confidentiality at all times
- Adhere to all HIFN Policies and Procedures
- Take interest in continuous learning and maintain up-to-date knowledge on current industry regulations, trends and practices
- Participate in mandatory training workshops as required
- Attend and actively participate in staff and community meetings
- Perform other duties as assigned from time-to-time by the Band Representative Lead, Director of Finance/Administration or Chief and Council

## **QUALIFICATIONS**

- Post-secondary certificate, degree or diploma in Social Services, Family Services, Child and Youth Services or other related field
- Current and satisfactory Vulnerable Sector Police Check
- Valid Ontario Class G Driver's License with access to a reliable, insured vehicle
- Current First Aid and CPR Level C an asset
- A strong understanding of First Nations' cultures, values and history required
- Knowledge of Henvey Inlet First Nation community and practices an asset
- Previous experience working within a First Nations organization an asset
- Knowledge of the history of child welfare as it pertains to First Nations' communities
- Full understanding of the Child and Family Services Act (CFSA), Bill C92, federal and provincial child welfare laws and regulations and Customary Care Agreements
- Previous courtroom and public speaking experience
- Excellent interpersonal communication skills and the ability to build professional relationships with HIFN members/clients and affiliates
- Strong written and verbal communication skills
- Exceptional organization and time-management skills
- Strong attention to detail and the ability to perform and prioritize multiple tasks seamlessly
- Excellent analytical, problem-solving and critical thinking skills
- Highly resourceful with the ability to adapt to changing work needs and demands
- Proven ability to handle confidential information with discretion
- Professional attitude and a strong work ethic
- Ability to work independently and as part of a team
- Strong computer and typing skills, including working knowledge of Microsoft Word, Excel and PowerPoint
- Willingness to travel for work when needed
- Willingness to work flexible hours, including on-call, evenings and weekends when requested

## **HOURS OF WORK**

Full-Time – 35.5 hrs/week

## **REMUNERATION**

\$30/hr - \$42/hr

## **START DATE**

As soon as possible

## **APPLICATION DEADLINE**

Posted until filled

Those interested in applying should submit their resume and cover letter in confidence to:

### **Henvey Inlet First Nation – Human Resources**

295 Pickereel River Rd.

Pickereel, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

Email: [recruitment@henveyinlet.com](mailto:recruitment@henveyinlet.com)

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.



## EMPLOYMENT OPPORTUNITY

# COMMUNITY WELLNESS WORKER

**\*RE-POST\***

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### **POSITION SUMMARY**

Henvey Inlet First Nation is seeking a full-time **Community Wellness Worker** to join our Administration. The Community Wellness Worker reports to the Health Director and is responsible for providing culturally appropriate programs and services to address and respond to existing and emerging family violence, health, healing and wellness issues, including intergenerational trauma. The Community Wellness Worker will work directly with clients to achieve and enjoy healthy and balanced lives through the promotion of positive change in values, attitudes and behaviours. This position requires exceptional interpersonal communication and advocacy skills and strong knowledge of First Nations culture, language and traditional ceremonies and practices.

***Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.***

### **MAIN RESPONSIBILITIES**

The Community Wellness Worker will be responsible to:

- Support the reduction and prevention of family and community violence through 1-on-1 client support and group support initiatives
- Assist in planning, designing and facilitating various group-based workshops and activities focused on improving indigenous health and enabling participants to achieve and enjoy a healthy and spiritually balanced life
- Work collaboratively with HIFN colleagues and community partners to bring family violence and human trafficking awareness and prevention campaigns and resources into the community
- Build and maintain trusting and supportive client relations
- Assist with client intake and needs assessments, ensuring all necessary forms and documents are completed and inputted into appropriate files and electronic databases
- Maintain up-to-date electronic and paper-based client files, ensuring they are securely stored with restricted access
- Provide client-based services that utilize case management techniques such as establishing trusting relationships, case noting, advocacy and referrals
- Conduct home visits and provide home outreach services as appropriate
- Support clients to establish and maintain independent, safe and stable living environments where their basic needs are being met
- Assist clients with scheduling appointments and securing or providing transportation to/from appointment destinations
- Assist clients with applying for and obtaining personal identification such as birth certificates, health cards, status cards, etc.
- Encourage and support clients to make healthy choices and practices through methods such as harm reduction
- Support clients through their journey to healing traumas and assist them to connect with after-care support programs designed to help them achieve overall wellness
- Incorporate indigenous culture into healing and wellness activities
- Provide focused education and information to members seeking to learn about and participate in their indigenous culture through individual and group counselling sessions
- Work collaboratively with the Cultural Coordinator to coordinate and facilitate ceremonial and traditional activities, including sewing and beading groups, healing/cultural teaching circles and/or support groups
- Provide culturally appropriate life skills training, support services, resources, educational materials, and workshops to address community wellness needs
- Help to organize and facilitate all major community events such as the Community Christmas Party, Easter Breakfast, Loonie Auction, Community Powwow, Remembrance Day Ceremonies, etc.
- Establish committees to help coordinate all major community events and recruit and train volunteers

- Work collaboratively with staff, band members and Elders to establish and maintain documentation of HIFN historical projects, events, family histories and other relevant historical archives
- Assist members with establishing and maintaining up-to-date ancestry records when requested
- Provide members with culturally centered support services for funeral and estate planning when requested
- Plan the annual Seven Grandfather Teaching awards ceremony and oversee the nomination and selection process
- Prepare and submit grant proposals to funding agencies for community wellness and fitness initiatives
- Order and purchase supplies required to facilitate community events, workshops and other approved items for clients as needed
- Distribute information on community wellness workshops, community events and other departmental initiatives via the community newsletter, website, bulletin boards and other multi-media platforms as required
- Ensure all Ministry reporting requirements are met in a timely manner, including the completion and submission of all required agency forms, agreements, budgets and reports
- Prepare and monitor annual community wellness program budget and present quarterly program financial reports to the Director of Finance/Administration
- Behave in a professional manner when acting as a representative of Henvey Inlet First Nation
- Develop and maintain professional working relationships with external agencies and program sponsors including the Union of Ontario Indians
- Liaise and consult with the Union of Ontario Indians on issues and available opportunities to enhance the community wellness program
- Prepare and submit all mandatory reports required on behalf of the community wellness program to the appropriate government ministry and funder
- Work collaboratively and cooperatively with all community professionals, departments and colleagues
- Prepare full briefing notes for the Health Director, Director of Finance/Administration and Chief and Council on program statistics regarding program participation and attendance, and other issues and concerns
- Develop and maintain accurate, up-to-date and concise work files
- Create and maintain a secure filing system with gathered information on all clients accessing services in accordance with PIPEDA regulations
- Maintain strict confidentiality at all times
- Adhere to all HIFN Policies and Procedures
- Attend and actively participate in external continuous learning opportunities that affect the delivery of the community wellness program and maintain up-to-date knowledge on current industry regulations, trends and practices
- Participate in mandatory training workshops as required
- Attend and actively participate in team, staff and community meetings
- Perform other duties as assigned from time-to-time by the Health Director, Director of Finance/Administration or Chief and Council

## **QUALIFICATIONS**

- Post-secondary degree or diploma in Indigenous Studies, Social Services, Human Services or other related field
- 2-3 years of experience providing health and social support services to clients, preferably in an Indigenous setting
- Previous experience working with volunteers in a non-profit setting an asset
- Valid Ontario Class G Driver's License with access to a reliable, insured vehicle
- Current and satisfactory Vulnerable Sector Police Check
- Current First Aid and CPR Level C an asset
- Current NVCI training certificate an asset
- A strong understanding of First Nations' cultures, values and history required
- Knowledge of Henvey Inlet First Nation community and practices an asset
- Knowledge of current social issues affecting Indigenous people including trauma and addictions
- Previous experience working within a First Nations organization an asset
- A strong working knowledge of traditional ceremonies and practices
- Excellent interpersonal communication skills and the ability to build professional relationships with HIFN members/clients, community agencies and affiliates
- Ability to mentor clients and intervene when additional support services and referrals are needed
- Knowledge of relevant community-based, and external support programs and services available
- Strong public speaking and advocacy skills
- Strong written and verbal communication skills

- Exceptional time-management, organization and administrative skills
- Strong attention to detail and the ability to perform and prioritize multiple tasks seamlessly
- Excellent problem-solving, critical thinking and conflict resolution skills
- Highly resourceful with the ability to adapt to changing work needs and demands
- Proven ability to handle confidential information with discretion
- Effective financial literacy and budgeting skills
- Professional attitude and a strong work ethic
- Self-driven with the ability to work independently with little direction
- Ability to work collaboratively with colleagues in all departments to support client needs
- Strong computer and typing skills, including working knowledge of Microsoft Word, Excel and PowerPoint
- Willingness to travel for work when needed
- Willingness to work flexible hours, including on-call, evenings and weekends when requested

**HOURS OF WORK**

Full-Time – 35.5 hrs/wk

**WORK LOCATION**

In-office

**REMUNERATION**

\$22/hr - \$38/hr

**START DATE**

As soon as possible

**APPLICATION DEADLINE**

Open until filled

Those interested in applying should submit their resume and cover letter in confidence to:

**Henvey Inlet First Nation – Human Resources**

295 Pickerel River Rd.

Pickerel, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

Email: [recruitment@henveyinlet.com](mailto:recruitment@henveyinlet.com)

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.



## EMPLOYMENT OPPORTUNITY

# EARLY CHILDHOOD EDUCATION WORKER

**\*RE-POST\***

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### **POSITION SUMMARY**

Henvey Inlet First Nation is seeking a qualified full-time **Early Childhood Education Worker** to join our Administration. The ECE Worker reports to the Daycare Supervisor and is responsible for providing supervision and direct childcare to children attending the HIFN Daycare, in compliance with all regulatory standards required by federal, provincial and First Nations legislation, policies and procedures. Under the leadership of the Daycare Supervisor, the ECE worker will help to plan and implement developmentally appropriate activities and experiences for the children using a variety of teaching techniques in alignment with HIFN Daycare Philosophy. This position requires excellent interpersonal communication skills and the ability to adapt and respond to all childcare needs.

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### **MAIN RESPONSIBILITIES**

The Early Childhood Education Worker will be responsible to:

- Provide a daily balance of developmentally appropriate active/quiet, indoor/outdoor & individual/group activities and experiences for children
- Assist children in self-expression by listening and responding with dialogue that encourages and lengthens conversations
- Encourage the children in learning about a variety of different cultures, including an understanding of our First Nation culture and value system
- Provide experiences and play material that actively promotes diversity and acceptance in interactions and attitudes
- Participate in short- & long-term Daycare planning initiatives and evaluations
- Learn and use techniques provided to assist children in developing the necessary coping skills to address unique life issues
- Observe how children use materials and interact with other children and adults and plan activities that recognize these individual differences
- Initiate referral for additional services for parents and children as needed
- Ensure the child's environment is healthy and safe and monitor the environmental hazards
- Attend to children's physical needs for toileting, diapering, eating & sleeping as promptly as possible
- Maintain positive and ongoing communication with parents
- Maintain strict confidentiality at all times
- Adhere to all HIFN Policies and Procedures
- Take interest in continuous learning and maintain up-to-date knowledge on current industry regulations, trends and practices
- Participate in mandatory training workshops as required
- Attend and actively participate in staff and community meetings
- Perform other duties as assigned from time-to-time by the Daycare Supervisor, Director of Finance/Administration or Chief and Council

## **QUALIFICATIONS**

- Post-secondary diploma or degree Early Childhood Education, Child and Youth Worker, Social Services or other related field plus 1-3 years related professional experience working with children preferred
- Current Ontario RECE License in good standing and registration with the College of Early Childhood Education preferred
- Current and satisfactory Vulnerable Sector Police Check
- Current First Aid and CPR Level C
- Membership in good standing with the College of Early Childhood Educators
- Knowledge of the Child Care and Early Years Act, 2014
- Professional and responsible attitude
- Excellent oral, written and interpersonal communication skills
- Willingness to work flexible hours

## **HOURS OF WORK**

Full Time – 35.5 hrs/week

## **REMUNERATION**

\$19.52/hr - \$29.00/hr

## **START DATE**

As soon as possible

## **APPLICATION DEADLINE**

Open until filled

Those interested in applying should submit their resume and cover letter in confidence to:

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295 Pickerel River Rd.

Pickerel, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

Email: [recruitment@henveyinlet.com](mailto:recruitment@henveyinlet.com)

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## EMPLOYMENT OPPORTUNITY

### NURSE PRACTITIONER

**\*RE-POST\***

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#### **POSITION SUMMARY**

Henvey Inlet First Nation is currently seeking a full-time **Nurse Practitioner** to join our Administration. The Nurse Practitioner reports to the Health Director and is responsible for providing primary health care services in the areas of health promotion, prevention, treatment, rehabilitation and support. The Nurse Practitioner assesses and diagnoses clients' health for acute illnesses and supports clients to manage chronic illness. The Nurse Practitioner is also responsible for consulting with doctors, medical practitioners and community health specialists as required in order to provide safe and timely patient care in accordance with the College of Nurses of Ontario's Standards of Practice Registered Nurses in the Extended Class. This position requires exceptional interpersonal communication and advocacy skills and strong attention to detail.

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#### **DUTIES AND RESPONSIBILITIES**

The Nurse Practitioner will be responsible to:

- Follow the Practice Standards and Guidelines as outlined by the College of Nurses of Ontario
- Provide comprehensive primary care services to clients of all ages, including disease prevention, health education and promotion, chronic illness management, antenatal and postnatal care, palliative care and acute/episodic visits
- Provide a wholistic approach to client care, looking at physical, mental, spiritual and emotional well-being while giving recognition to special social, physical and psychological risk factors which may affect the health of Indigenous clients
- Complete health assessments, including health history and physical examinations
- Utilize diagnostic testing to establish medical diagnoses and treatment plans for major and acute patient illnesses within the specialty scope of practice consistent within the College of Nurses of Ontario standards of practice for Registered Nurses in the Extended Class RN(EC)
- Review laboratory results, procedure reports and consultation notes and arrange appropriate follow-up and referrals as required
- Prescribe medications according to scope of practice
- Develop and maintain positive relationships with clients, families, staff, other health care providers and the community
- Consult with physicians as needed regarding issues that are outside the NP scope of practice
- Monitor and provide intervention, treatment and advanced clinical management as needed to support patients across the continuum of care
- Advocate on behalf of clients with regards to equitable access to traditional healing and western health services

- Conduct consultations with clients, family and other health care team professionals to assess learning and support needs and formulate, initiate, co-ordinate and evaluate a comprehensive and collaborative patient-centered plan of care
- Work in partnership with HIFN nursing team to share responsibility for planning provision and coordination of client care either in the home, community or in the clinic
- Promote continuity of care by initiating and coordinating patient discharge plans, warm transfers and integrated care methodology
- Arrange home support services for clients based on individual needs to prolong independent living in the home
- Collaborate with other health professionals, community partners and staff to ensure a broad range of services, including outreach services, are available to clients as required
- Evaluate patient care outcomes and nursing practice issues to ensure the highest possible quality of care
- Maintain complete and accurate medical records, ensuring all notes and patient charts are updated in a timely manner and in accordance to the College of Nurses standards of practice
- Ensure all client information and medical records are securely stored and kept confidential at all times in accordance with PIPEDA, the Freedom of Information and Protection of Privacy Act and other applicable privacy legislation
- Participate in patient chart reviews and quality of care audits
- Complete and submit weekly, monthly, quarterly and annual statistical data, correspondence and reports to applicable Ministries, Governments, and medical service providers in a timely manner as required
- Support the First Nation in the development of safe and efficient health facilities/operations
- Initiate programs in response to community needs and new and existing legislation
- Help establish and deliver a Community Health Plan and programs taking into consideration the physical, social, spiritual, mental and environmental factors which influence each client and the community
- Ensure compliance with regulatory and legal requirements
- Maintain and upgrade professional competence through appropriate continuing education methods by participating in teleconferences and training as provided by FNIHB and the College of Nurses of Ontario
- Attend required community events, meetings and training when applicable
- Supervise and support the HIFN nursing team
- Oversee time and attendance records for the HIFN nursing team, including approval and signoff of time sheet and time-off requests
- Participate in performance management and progressive discipline processes for the HIFN nursing team within Nurse Practitioner capacity as necessary
- Other duties as assigned from time to time by the Health Director, Director of Finance/Administration or Chief and Council

### **SKILLS AND ABILITIES**

- Knowledgeable regarding the nursing process and its application, including the assessment, planning, implementation and evaluation of nursing care
- Thorough familiarity with the applicable laws, regulations and guidelines for providing patient care in Ontario
- Experience working with pediatric patients, seniors and individuals with disabilities or cognitive impairments
- Experience providing prenatal and postnatal care to expecting mothers
- Demonstrated ability to assist patients, family members and other clients with concern and empathy
- Excellent bedside manner including the ability to communicate in a courteous and respectful manner
- Excellent verbal, written and interpersonal communication skills

- Ability to develop and implement basic and advanced patient educational programs
- High level of critical and logical thinking and analytical skills
- High degree of resourcefulness and the ability to adapt to the changing demands of the position
- Excellent problem-solving and leadership skills
- Ability to demonstrate initiative, optimism, tact, self-assurance, and dependability
- High level of personal integrity, discretion and accountability
- Strong morals, ethics and diplomacy
- Ability to maintain strict confidentiality at all times
- Knowledge and understanding of First Nation Communities and their culture an asset
- Sensitivity to First Nation and community health issues
- Politically and culturally sensitive
- Ability to work independently but also as part of a team
- Sound leadership, staff management, administrative and delegation skills
- Ability to cope and function within a stressful work environment
- Strong computer literacy and familiarity with patient charting and Health Canada reporting procedures and requirements
- High level of proficiency with Microsoft Office Suite including Word and Excel an asset

## **QUALIFICATIONS**

### *Education:*

- Baccalaureate Degree in Nursing required; Masters of Nursing preferred
- Successful completion of the Ontario Primary Healthcare Nurse Practitioner Certificate program

### *Occupational Certification:*

- Current registration with the College of Nurses of Ontario as a Registered Nurse in the Extended Class RN(EC), with a specialty certificate in either Adult or Primary Health Care required
- Current membership in the Nurse Practitioners Association of Ontario
- Current Basic Cardiac Life Support (BCLS) for Health Care Providers (HCP) certificate required
- Current Non-Violent Crisis Intervention (NVC) certificate required
- Current Canadian Nurses Association Psychiatric and Mental Health Nursing certification an asset

### *Other Requirements:*

- 2+ years of experience as a Primary Healthcare Nurse Practitioner is preferred
- Recent clinical experience in a mental health and/or addictions setting is preferred
- Demonstrated competencies related to safe, effective and ethical prescribing
- Experience with substance use interventions an asset
- Current CPIC Vulnerable Sector Check
- Posses a valid Ontario Class G Driver's License with access to a reliable, insured vehicle

## **HOURS OF WORK**

Full-Time – 35.5 hrs/wk

**WORK LOCATION**

In-office

**REMUNERATION**

\$59/hr – \$73/hr

**START DATE**

As soon as possible

**APPLICATION DEADLINE**

Open until filled

Those interested in applying should submit their resume and cover letter in confidence to:

**Henvey Inlet First Nation – Human Resources**

295 Pickerel River Rd.

Pickerel, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

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(a) of the Ontario Human Rights Code



## EMPLOYMENT OPPORTUNITY

### EDUCATION MANAGER

**\*RE-POST\***

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#### **POSITION SUMMARY**

Henvey Inlet First Nation is seeking a full-time **Education Manager** to join our Administration. The Education Manager reports to the Director of Finance/Administration and is responsible for monitoring student attendance and grades in order to identify academic problems and recommend solutions. The Education Manager is the primary contact for HIFN members seeking information on available educational support and is responsible to provide academic and career counselling services to HIFN students and families pursuing their educational paths. The Education Manager will also act as HIFN's education liaison with external institutions and agencies seeking First Nations consultation on education policy. This position requires exceptional client relation and interpersonal communication skills.

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#### **MAIN RESPONSIBILITIES**

The Education Manager will be responsible to:

- Present a positive and professional image of the organization at all times
- Serve as the subject matter expert and key point of contact for Educational Department questions and concerns
- Respond to general membership, staff and client inquiries on behalf of the Education Department via telephone, email and in-person where appropriate
- Promote good relations with staff, parents, councils, and the community
- Maintain comprehensive, detailed, chronological, up-to-date and accurate individual student record filing system
- Organize, maintain and coordinate accurate and complete office records and files in their proper electronic databases and locations
- Eliminate unnecessary or outdated materials, destroying them or transferring them to inactive storage archives according to file maintenance/legal guidelines
- Prepare and distribute correspondence, forms, letters, reports, and memos on behalf of the Education Department as necessary (ie – confirmation of Nominal Roll to the various school boards, sponsorship letters, etc.)
- Schedule and facilitate meetings and appointments with Education Department clients
- Assist with the completion of client intake forms, applications and all other required education-related forms
- Maintain data for various reports using the Learning Management System as necessary
- Develop and oversee long-range and short-term department goals and objectives, including the annual Education Department work plan
- Liaise with students, parents, school representatives and bus drivers

- Be familiar with the HIFN school bus routes for both elementary and secondary schools and communicate with parents when bus schedule changes and/or there are issues
- Coordinate and facilitate annual back-to-school community meetings to review HIFN education policies including the HIFN Bus Rider Code of Conduct
- Track and record client attendance, examinations and assessments results
- Monitor student attendance and grades, identify problem areas and recommend solutions
- Oversee, manage and implement HIFN's student incentive program, including graduations incentives and summer student employment recommendations
- Consult with teachers, teaching assistants, parents, administrators and community agencies
- Refer students to other specialized services when required
- Co-ordinate the provision of counselling and information services to students, parents and teachers
- Counsel students regarding educational, career or vocational issues and organize external services where required
- Develop, plan and implement academic activities and workshops related to high-school students' successful transition to college (ie – college/university fairs)
- Accept, review and recommend post-secondary student applications according to Education Policy
- Prepare and manage education budget for elementary, secondary, and post-secondary level students prior to June annually; review school board invoices for tuition and remit to Director of Finance/Administration for approval
- Prepare and remit monthly cheque requisitions to process post-secondary student allowances and other student incentives to the Director of Finance/Administration
- Maintain communication and liaise with post-secondary students and institutions
- Organize and coordinate career fairs, incentives, etc.
- Review, amend, research, develop and implement Education Department policies and procedures, including HIFN Post-Secondary Policy and school bus policies and procedures
- Establish and maintain effective professional relationships with educational institutions and government agencies including various district school boards, Kinoomaadziwin Education Body (KEB), Union of Ontario Indians (UOI), Ministry of Education and other external stakeholders
- Act as HIFN's liaison representative with KEB and other educational bodies and institutes
- Prepare and submit post-secondary recommendations for Chief & Council approvals
- Research funding programs available for the Education Department needs and prepare funding applications, including KEB contribution funding agreement, as requested
- Complete and submit Education Department reports for all government agencies and funders as required
- Prepare statistical reports for leadership meetings, explaining the usage and progress of the current educational programs
- Complete AANDC education reports accurately as required (ie – Annual Nominal Roll, Special Education report, etc.)
- Coordinate all Education Department meetings and programming by preparing materials and organizing catering as required
- Organize, set-up and clean-up meeting facilities and ensure appropriate presentation equipment is available
- Coordinate the purchase of equipment and other materials needed to support clients with educational success
- Supervise and support the Education Department staff through mentoring, coaching, and leading project initiatives
- Oversee time and attendance records for the Education Assistant, School Bus Drivers and all other department staff, including approval and signoff of time sheet and time-off requests

- Participate in performance management and progressive discipline processes within Education Manager capacity as necessary
- Ensure that all health, safety and security regulations are adhered to by modeling and enforcing safe work practices
- Adhere to all HIFN Policies and Procedures
- Take interest in continuous learning and maintain up-to-date knowledge on current industry standards, regulations, trends and practices
- Attend and participate in external and internal agencies/committee meetings (ie – First Nation Advisory Committee meetings, UOI education meetings, etc.)
- Prepare and deliver presentations at conferences, workshops and symposia on behalf of the Education Department
- Attend and participate in external educational workshops and conferences as required
- Participate in mandatory on-the-job training and training workshops as required
- Attend and actively participate in mandatory staff and community meetings
- Perform other duties as assigned from time-to-time by the Director of Finance/Administration or Chief and Council

## **QUALIFICATIONS**

- Post-secondary degree or diploma in Education, Human Services or related field required
- Certificate in Career Development and Academic Advising preferred
- 5+ years previous education/academic counselling experience
- Knowledge and understanding of school board policies, curriculum, compliance regulations and appropriate legislation
- A strong understanding of First Nations' cultures, values and history preferred
- Knowledge of Henvey Inlet First Nation community and practices an asset
- Previous experience working within a First Nations organization an asset
- Valid Ontario Class G Driver's License with access to a reliable vehicle
- Current CPIC
- Current First Aid and CPR Level C an asset
- Strong computer and typing skills
- Intermediate knowledge of Microsoft Word, Excel and PowerPoint
- Excellent client relations and interpersonal communication skills and the ability to inspire and encourage students in achievement of academic excellence
- Experience working with youth and families
- Strong written and verbal communication skills
- Strong public speaking and presentation skills
- Exceptional organization and time-management skills
- Proactive approach to problem solving with strong decision-making capability
- Excellent negotiation and mediation skills
- Strong attention to detail and the ability to perform and prioritize multiple tasks seamlessly
- Ability to adapt to changing work needs and demands
- Self-driven with the ability to work independently with little direction or as part of a team
- Proven ability to handle confidential information with discretion
- Intermediate mathematical skills
- Professional attitude and a strong work ethic
- Willingness to travel for work when needed
- Willingness to participate in ongoing learning

**HOURS OF WORK**

Full-Time – 35.5 hrs/week

**REMUNERATION**

\$30/hr - \$45/hr

**START DATE**

As soon as possible

**APPLICATION DEADLINE**

Open until filled

Those interested in applying should submit their resume and cover letter in confidence to:

**Henvey Inlet First Nation – Human Resources**

295 Pickerel River Rd.

Pickerel, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

Email: [recruitment@henveyinlet.com](mailto:recruitment@henveyinlet.com)

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.



## EMPLOYMENT OPPORTUNITY

### GAS BAR ATTENDANT

---

#### **POSITION SUMMARY**

Henvey Inlet First Nation is a casual, part-time **Gas Bar Attendant** to join our Administration. The Gas Bar Attendant reports to the Gas Bar Manager and is responsible for the sale of fuel and other automotive products and in-store merchandise, including tobacco products. The Gas Bar Attendant is also responsible for processing all point-of-sale transactions via cash, credit or debit card using an electronic scanner and cash register. This position requires a high level of personal integrity and superior customer service skills.

#### **MAIN RESPONSIBILITIES**

The Gas Bar Attendant will be responsible to:

- Greet Gas Bar customers and refuel vehicles
- Answer customer inquiries
- Assist with the sale of automotive products, in-store merchandise and tobacco products, ensuring restricted products are sold only to customers that are of the required age by requesting appropriate identification
- Process sales transactions, receive payments and issue correct change and receipts
- Count money in cash drawer at the beginning and end of shifts, dropping end of shift deposits in Finance deposit box
- Maintain clean and orderly checkout areas and Gas Bar exterior by sweeping service station and shoveling, sanding and/or salting service in winter and picking up/removing garbage and debris
- Stock shelves and price merchandise
- Change fuel prices on signage
- Assist with placing and receiving fuel and merchandise orders
- Maintain accurate sales and purchase records
- Perform other duties as assigned from time-to-time by Chief and Council or the Director of Finance/Administration

#### **QUALIFICATIONS**

- Must be 18 years of age or older
- Grade 12 diploma or equivalent preferred
- Customer service and/or retail experience preferred
- Current First Aid and CPR Level C an asset
- Excellent customer service and interpersonal communication skills
- Able to deal with people sensitively, tactfully, diplomatically, and professionally at all times
- Professional appearance and manners
- High level of personal integrity and a strong work ethic
- Basic mathematical skills
- Strong attention to detail
- Must be able to work with little supervision; must be self-directed
- Willingness to work rotating and flexible hours, including occasional weekends, **a must**

**HOURS OF WORK**

Varies – up to 40 hours per week as needed

**REMUNERATION**

\$19.52/hour

**START DATE**

March 23, 2026

**APPLICATION DEADLINE**

March 11, 2026

Those interested in applying should submit their resume and cover letter in confidence to:

**Henvey Inlet First Nation – Human Resources**

295 Pickerel River Rd.

Pickerel, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

Email: [recruitment@henveyinlet.com](mailto:recruitment@henveyinlet.com)

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.



## Henvey Inlet First Nation

Pickering, ON P0G 1J0

Administration  
295 Pickering River Road  
T 705-857-2331  
F 705-857-3021  
1-800-614-5533

Health Centre  
354A Pickering River Road  
T 705-857-1221  
F 705-857-0730  
1-866-252-3330

Day Care  
354B Pickering River Road  
T 705-857-0957  
F 705-857-1369

### Chief

M. Wayne McQuabbie

### Council

Brenda D. Contin  
Patrick D. Brennan  
Deborah Newton  
Stanley K. Moses  
Genevieve Solomon-Dubois  
Carl Ashwasagai  
Bradley McQuabbie

November 24, 2025

Henvey Inlet First Nation Members

### RE: Access to Members only Portal on HIFN website

Please follow the steps 1 to 4 below to register for your individual account on the members only portal. **NOTE:** if you have already registered once and have received an email confirming your account is active you will not need to register again. If you require a password reset. Please select that option only once and allow the membership department 72 hours to review and approve your request.

You will receive a confirmation email once you access has been granted.

1. HIFN Website - <https://www.hifn.ca>
2. At the top of the home screen click on the Members Only menu.
3. Then you can either sign into your existing account or you can click Create an Account.
4. You will then be directed to Henvey Inlet First Nation Member Access Form. All fields are required please note when you enter the Band ID number it will start with 231 you will need to enter all 10 numbers of your status number so we can verify your membership.

If you need assistance, you can e-mail [trustcoordinator@henveyinlet.com](mailto:trustcoordinator@henveyinlet.com)

Thank you

Patrick Brennan  
HIFN Councilor

[pat.brennan@henveyinlet.com](mailto:pat.brennan@henveyinlet.com)



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First Nation**

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Bradley McQuabbie

# MEMORANDUM

**To:** Ontario Works Recipients

**From:** Henvey Inlet Ontario Works (MCCSS)

**Date:** March 1, 2026

**Subject:** Information relating to Ontario Works

---

## Income Statements

**Reminder:** Please check your **GREEN mailboxes**. If you receive financial assistance from Ontario Works, your income statements will be delivered to your **GREEN mailbox** in the first week of each month. If you do not have a **GREEN mailbox**, please fill out the income statement at the Band Office.

**NOTE: Please submit your income statement on the due date as shown on the Ontario Works Calendar, or there will be a delay in receiving your Ontario Works financial assistance.**

## Food Bank

The food bank is distributed to on-reserve community members once a month, with priority given to them. If you reside off reserve, please visit a food bank in your local area, such as Britt, Alban, Parry Sound, or Sudbury.



## Henvey Inlet First Nation

Pickeral, ON P0G 1J0

Administration  
295 Pickeral River Road  
T 705-857-2331  
F 705-857-3021  
1-800-614-5533

Health Centre  
354A Pickeral River Road  
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1-866-252-3330

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Genevieve Solomon-Dubois  
Carl Ashawasagai  
Bradley McQuabbie

### Food Bank Bingo

The Food Bank Bingo is every Wednesday. Cost of cards is:

Regular Games - .25 cents each

Special games -.50 cents each

Jackpot – 1.00 each

### Text Message & Facebook Messenger

Henvey Inlet Ontario Works will no longer respond to text messages sent to the Ontario Works phone number from clients or via Ontario Works' Facebook Messenger, due to concerns about miscommunication. (Ontario Works Act, 1997, S.O. 1997, c. 25, Sched. A)

**Henvey Inlet Ontario Works will accept only phone calls and voicemails made through the office phone. If you need to contact the Ontario Works Administrator, please call the office.**

Monday through Thursday, 8:30 AM to 4:30 PM, and on Friday, 8:30 AM to 12:00 PM.

### Appointments

When applying for or reapplying for financial assistance, please call the Ontario Works Administrator during office hours at (705) 857-2331, extension 222, to book an appointment. An appointment will be scheduled at the Ontario Works office, or a home visit will be arranged.

Miigwech.

# FOOD BANK



**Wednesday, March 4, 2025**

**Wagamake Learning Centre**

**Doors open at 5:30 PM**

**Bingo starts at 6:00 PM**

**Regular Games - .25 cents a card**

**Special Games - .50 cents a card**

**Jackpot Game - \$1.00 a card**



**Toonie Pot Is Rising Every Week!**

**Henvey Inlet Ontario Works**

# FOOD BANK



**Wednesday, March 4, 11, 18 & 25, 2025**

**Wagamake Learning Centre**

**Doors open at 5:30 PM**

**Bingo starts at 6:00 PM**

**Regular Games - .25 cents a card**

**Special Games - .50 cents a card**

**Jackpot Game – \$1.00 a card**



**Toonie Pot!**

**Henvey Inlet Ontario Works**

# MARCH ONTARIO WORKS

**NOTE:** If I am not in the office, please leave a message with the administration at the front desk.

## 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 4:30 PM <b>Food Bank Bingo 5:30 PM</b>	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 12:00 PM	
8	9	10	11	12	13	14
	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 4:30 PM <b>Food Bank Bingo 5:30 PM</b>	Office Hours 8:30 AM to 4:30 PM <b>Food Bank 11 AM-12 PM</b>	Office Hours 8:30 AM to 12:00 PM	
15	16	17	18	19	20	21
	<b>MARCH BREAK ACTIVITIES</b>	<b>MARCH BREAK ACTIVITIES</b>	<b>VACATION DAY NOT IN OFFICE!</b> <b>Food Bank Bingo 5:30 PM</b>	<b>MARCH BREAK ACTIVITIES</b>	<b>REMINDER</b> <b>Last Day to Submit Income Statement without a delay.</b>	
22	23	24	25	26	27	28
	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 4:30 PM <b>Food Bank Bingo 5:30 PM</b>	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 12:00 PM	
29	30	31				
	Office Hours 8:30 AM to 4:30 PM	<b>Income Tax Clinic Learning Ctr. 10:00 AM to 4:00 PM</b>				



**Ontario Works  
will be hosting an Income Tax Clinic with  
the Canada Revenue Agency & Sudbury  
Community Services.**

---

**TUESDAY MARCH 31, 2026**

**10:00 am to 4:00 pm**

**334 Wagamake Learning Centre**

Free income tax clinic for low-income individuals and households.

Birth Certificate applications.

CRA will help you set up an account online. If you have an account and have forgotten your password, and are locked out of it. CRA can help with your online account.

Lunch will be served at 12:00 pm.



**Henvey Inlet  
First Nation**

Pickering, ON P0G 1J0

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Carl Ashawasagai  
Bradley McQuabbie

## MEMORANDUM

To: HIFN Community Members  
Fr: Shane Contin, Housing/Finance Assistant  
Dt: January 29<sup>th</sup>, 2026  
Re: **Winter Safety Notice: Clearing Snow Around  
Home Heating and Power Systems**

---

As winter conditions continue, all community members, tenants, and homeowners are reminded to keep key areas of their property clear of snow and ice. Regular maintenance helps ensure safe, reliable heat and power throughout the season.

Please take a few moments after each snowfall to clear snow from the following areas:

- 1. Back-Up Generators**
- 2. Furnace Intake and Exhaust Vents (Exterior)**
- 3. Propane Fuel Tanks and Pathways**

Maintaining these areas is an important part of routine home safety and is the responsibility of each resident.

### **Why This Matters**

#### **Prevent Carbon Monoxide Buildup**

Blocked furnace vents can cause exhaust gases, including carbon monoxide to back up into the home. Keeping vents clear ensures your heating system can operate safely.

#### **Ensure Generators Function Properly**

Snow and ice around generators can restrict airflow, cause overheating, or prevent the unit from starting during a power outage.

#### **Protect Your Equipment**

Proper airflow and access help extend the life of your furnace, generator, and propane system, reducing the risk of costly repairs.



**Henvey Inlet  
First Nation**  
Pickereil, ON P0G 1J0

**Administration**  
295 Pickereil River Road  
T 705-857-2331  
F 705-857-3021  
1-800-614-5533

**Health Centre**  
354A Pickereil River Road  
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Bradley McQuabbie

## **Propane Tank Access and Safety**

All residents using propane heat must ensure that a clear, safe pathway to the propane tank is maintained, and that the area around the tank, regulator, and supply lines remains free of snow and ice.

This is essential for several reasons:

- **Safe and Reliable Fuel Delivery**

Propane suppliers require unobstructed access to refill tanks. Blocked or icy paths may prevent delivery, interrupting your home's heating supply.

- **Emergency Access**

In the event of a leak or safety concern, emergency responders must be able to reach the tank quickly.

- **Prevent Damage to Equipment**

Snow and ice buildup can place pressure on regulators, valves, and lines, increasing the risk of malfunction.

- **Proper Ventilation**

Snow piled against the tank or regulator can trap moisture or restrict airflow, potentially affecting performance or creating unsafe conditions.

## **Your Role as a Tenant or Homeowner**

After each snowfall, please ensure:

- Snow is cleared at least a few feet away from the generator.
- Furnace intake and exhaust vents are fully exposed and unobstructed.
- Ice buildup is removed carefully to prevent blockages.
- A clear, safe pathway to the propane tank is maintained.
- Snow and ice are removed from around the propane tank, regulator, and supply lines.



**Henvey Inlet  
First Nation**

Pickeral, ON P0G 1J0

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**Propane Fuel Level Reminder**

All residents using propane heat are reminded not to allow the propane tank level to drop below 30%. When your tank reaches 30%, it is time to call your propane supplier to schedule a refill. Maintaining this minimum level helps prevent service interruptions and ensures your heating system continues to operate safely and reliably during cold weather.

To check the propane level:

- Lift the red lid located on top of the tank.
- Inside, you will find a gauge with a black needle.
- The needle points to the percentage of fuel remaining in the tank.

Regularly monitoring your tank level, especially during periods of heavy furnace use helps avoid emergency situations and ensures timely delivery.

If you have any questions or concerns you can contact me by phone at (705) 857-2331 Ext 223 or email [housing@henveyinlet.com](mailto:housing@henveyinlet.com).

Sincerely,

Shane Contin, Housing and Finance Assistant

/SC



## Exciting News: We're Moving!

New Chapter Begins March 1, 2026 – Find Us at 14 Sandpit Road, Pickernel, ON P0G 1J0

Dear Valued Partners and Friends,

We're thrilled to announce that our office is relocating! Starting March 1, 2026, you'll find us in a vibrant new space designed to better serve you. Please update your records with our new address below and join us as we embark on this exciting journey together.

 **Our New Headquarters, effective March 1, 2026:**

14 Sandpit Road, Office 1

Pickernel, ON P0G 1J0

 **Office Phone:** 705-857-2477

 **Email:** [pcl@henveyinlet.com](mailto:pcl@henveyinlet.com)

If you have any questions or need more information about our move, please don't hesitate to call or email us.

We look forward to greeting you at our new office and continuing to grow Pickernel Contracting Limited together!

Thank you for being an important part of our journey. Here's to new beginnings!

With excitement,

The Management Team 

295 Pickernel River Road  
Pickernel, ON P0G 1J0  
[pcl@henveyinlet.com](mailto:pcl@henveyinlet.com)  
705-857-2331 x. 228

# FIRE SAFETY TIPS FOR YOUR HOME

## Fire detectors save lives

Install smoke and carbon monoxide detectors and remember to charge the batteries.

## Create an escape plan

Ensure all members of the family know the emergency exits at home in case of fire.

## Switch off appliances

Double check and make sure appliances are not left running after use.

## Monitor your extinguishers

Constantly check your fire extinguishers and replace as necessary.

## Clean vents and dryers

Clean lint filters after use and ensure all vents are unobstructed.

**BE AWARE AND  
STAY SAFE!**





### Fire Extinguishers

Keep a fire extinguisher in high risk areas such as kitchens and work shops. Make sure it is in proper working order and know how to use it.



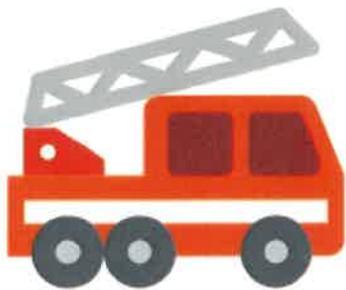
### Smoke Alarms

Have a smoke alarm in every room or at least one alarm per floor. Test the alarms every month and replace the batteries every two years. Replace the entire alarm ten years after the date of manufacture.



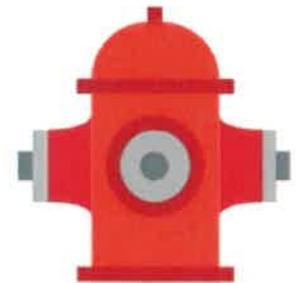
### Sprinkler Suppression

Inspect the gauges in dry, pre-action, and deluge systems as often as once a week. Wet pipe system gauges can go a month between inspections. The full system can be assessed yearly.



# Fire Safety

## Stay Aware & Stay Safe



### Maintain Electronics

Clean ovens and dryers regularly. Have an electrician check the wiring in the home every four years. Always be on the look out for fraying wires.



### Protect Valuables

Keep valuables in a fireproof safe that will be accessible after a fire. This will prevent delays when exiting the building.



### Make a plan

Know two ways to exit each room and have a designated meeting place. Assign tasks such as calling 911 and accompanying minors who may have trouble getting out of the house. Practice this plan regularly.

# CLIMATE EDUCATION SESSION!



Join us in the fight against climate change.  
Together, we can make a difference!

**Friday March 13, 2026**

**9:30am-11:30am**

**Learning Centre**

**Light Breakfast provided!**

- Greenhouse Effect
- Difference between Weather and Climate
- Climate change affects Georgian Bay

More Info:

**705-857-2331**

[sylvia.rhee@henveyinllet.com](mailto:sylvia.rhee@henveyinllet.com)

# CATERER NEEDED!

To provide BREAKFAST & LUNCH on  
Wednesday March 18, 2026 for a March Break  
Science Workshop.

Food to be ready and served for 9:00AM and 12:00PM  
Food for approximately 25 people

Menu: Light Breakfast of Various Muffins, various  
fruit, water, coffee, and juice

Lunch: Assortment of deli, eggs, and tuna sandwiches,  
fruit and veggie trays, water and juice

Must include bowls & plates, utensils, cups and  
napkins (whatever is needed).

Deadline to Submit Bids is:

Friday March 6, 2026 @11:00 AM

Please include in the bids a  
breakdown of Catering Fee, Mileage,  
and Grocery costs. Caterer must  
possess current Safe Food Handlers  
Certificate and is responsible for  
clean up after, including taking out  
the garbage

**SUBMIT TO:**

Sylvia Rhee, Education Worker  
705-857-2331  
sylvia.rhee@henveyinlet.com

**HENVEY INLET FIRST NATION PRESENTS**

# **STEM**

## **MARCH BREAK**

.....

**MARCH 18**

**9:00AM - 3:30PM**

**BREAKFAST & LUNCH PROVIDED**

.....

**LOCATED AT THE HENVEY  
INLET LEARNING CENTER,  
ACTIVITIES INCLUDE:**

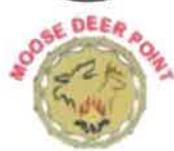
- Arts and Crafts
- DIY Science Projects
- Hands-on Experiments
- Indoor Games
- Learn about energy, conservation and the environment



**TO SIGN UP OR FOR MORE INFO, EMAIL:**

[sylvia.rhee@henveyinlet.com](mailto:sylvia.rhee@henveyinlet.com)

**Relay**  
Education



## THE ENERGY CORRIDOR FIRST NATIONS

# LOGO ARTWORK COMPETITION

The Energy Corridor First Nations (ECFN) is a consortium of 11 Ontario First Nations which have united to build, own and operate major electrical transmission infrastructure in our treaty and traditional lands.

ECFN is hosting an open call for First Nation artists across Canada to submit two-dimensional art pieces for a chance to win in up to three categories: First Place – \$1,000, Second Place – \$500, and Third Place – \$100.

**Artwork Concept:** ECFN needs a unifying logo. We are seeking artwork which embodies some of the following concepts: economic reconciliation, First Nations sovereignty and unity, opportunities for future generations, prosperity, traditional knowledge, land stewardship and electrical transmission infrastructure.

**Who can enter the contest:** Self-identifying First Nation artists from across Canada are invited to submit a two-dimensional original piece of art to ECFN either in high-quality electronic format or in hardcopy. Artists may submit multiple entries.

**How to submit:** Please download the **entry form** and send in along with your artwork to:

Electronic submissions: [project.manager@ecfn.ca](mailto:project.manager@ecfn.ca)

Hardcopy submissions: Energy Corridor First Nations  
Re: Indigenous Art Contest  
c/o Lilli Doughty  
Wahnapiatae First Nation  
259 Taighwenini Trail Road  
Capreol, ON P0M 1H0

**Submission Deadline: 31 March 2026.**

**Selection process:** The Selection Committee will review submissions and advise successful artists of selection no later than Thursday 23 April 2025. NOTE: Prizes in each category will be awarded only if the Selection Committee decides that artwork suitable for use by ECFN has been received.

**Copyright release:** By submitting their work, artists agree to grant to the ECFN an exclusive, royalty-free license to use the submitted work if it is selected for promotional purposes across all communication channels, including digital and print publications, and on social media platforms. Artists retain ownership of moral rights in their work: ECFN will not modify the selected work without the artist's prior, written consent and will acknowledge the artist on the ECFN website. Submission of artwork does not entitle the artist to financial compensation: the prize money offered for the winning entries is the only compensation. Artists whose work is selected may be commissioned to create a

## THE ENERGY CORRIDOR FIRST NATIONS

larger piece based on their submission. All hardcopy artwork, other than the winning submissions, will be returned to the artist via the mailing address provided.

### **Frequently asked questions:**

**Q: Who is the selection committee?**

**A:** The selection committee is comprised of senior leadership on the ECFN management team.

**Q: Is there a theme to the art competition?**

**A:** The concepts we hope to see in the artwork include, but are not limited to, economic reconciliation, First Nations sovereignty and unity, opportunities for future generations, prosperity, traditional knowledge, land stewardship and electrical transmission infrastructure.

**Q: Will art pieces outside of the theme be accepted?**

**A:** Yes, we will accept and review all art pieces submitted.

**Q: Can I include photography in the artwork?**

**A:** No, photographic images cannot be included in the submitted artwork.

**Q: What size should the image be?**

**A:** Image should be at least 18 cm in both height and width, but can be larger in either dimension.

**Q: Can I submit more than one artwork?**

**A:** Yes, but please submit each one separately.

**Q: Should I include an explanation of the artwork?**

**A;** Yes, please help us understand the concepts in your submission.

**We value and honour First Nation artists from across Canada and thank all those who are interested in participating.**

For any other questions, please send an email to [project.manager@ecfn.ca](mailto:project.manager@ecfn.ca)



**PAMAJEWON & CO.**  
**DJ, SOUND TECHNICIAN & ENTERTAINMENT**

Happy New Year!

I want to introduce myself, my name is Candace Pamajewon or Nongonse for short, I am Sturgeon Clan and I am from Shawanaga First Nation. My mother is originally from Wasuaksing First Nation and is Martin Clan, she joined my father, who is from Shawanaga First Nation and is Sturgeon Clan. My mother serves her community as a Mental Health and Addictions Worker, and my late father was a Chief of his community for many years.

I am a mother to three beautiful children, one who has made his journey home to the spirit world and is my biggest inspiration for what I do today. I am a lover of life and spend much of my time doing the things that make me happy, my family included.

I attend the ceremonies that I'm comfortable with. I participate in traditional and professional therapy because my mental wellness is important. I have lived experience of addiction. I am sober and work very hard to maintain that. I am happy to share my story with others because I know what it took for me to get to where I am today.

You can check out my website [www.pamajewon.com](http://www.pamajewon.com) and if you have Instagram, [pamajewon.co.](https://www.instagram.com/pamajewon.co), where you can find short videos/pictures of past events.

**The following is a small list of what I can provide:**

**Sound Systems:** from a small intimate affair that requires some background music, to dinner music and sound for speeches to something that requires a live DJ/MC - I have quality sound equipment to cater to your specific needs!

**Photo Booth:** this is new to P&CO - but it does add fun to any event, small or big, everyone gets to go home with a keepsake!

**Entertainment Options:** added fun to your upcoming event! From a face painter, to a glitter tattoo artist, a caricature artist, a photographer, Drag Queen(s), musicians, and performing artists. P&CO encourages creativity and wants to give opportunity to everyone who is trying their hand at entrepreneurship, especially our youth!



**PAMAJEWON & CO.**  
**DJ, SOUND TECHNICIAN & ENTERTAINMENT**

I am sharing this information in hopes that this opens opportunity for myself and my small business to branch out to area First Nations, and other Aboriginal/Indigenous companies/organizations.

I have provided quality sound and DJ services to many brides and grooms, baseball teams (year end tournaments), preschool graduates and thousands of people during a few street festivals! I fundraised for a local high school to provide them with a DJ through my company, to be there for their prom! I helped organize the entertainment portion at an Elders Gathering, and so much fun was had! We sang, we laughed, and we danced!

I can provide sound for pow wows and do have experience doing so for many years for my home community of Shawanaga.

Below is my contact information should you wish to reach out to me, and have any questions or inquiries.

**[pamajewon.co@gmail.com](mailto:pamajewon.co@gmail.com)**  
**647-270-8895**

I look forward to working with you for any upcoming events!

Miigwetch,

Candace Pamajewon  
Owner/DJ  
Pamajewon & Co.



REGISTRATION DEADLINE:  
MARCH 12, 2026, AT 1 PM EST

Weshkiniijig Youth Ice Fishing Event

# STRONG ROOTS FROZEN WATERS

The Anishinabek Nation invites youth from the member First Nations in the Southeast and Lake Huron Regions to join Weshkiniijig for a fun day on frozen Lake Nipissing.



**Saturday, March 21, 2026**

9:00 AM - 6:00 PM EST



**Anishinabek Nation**

1 Migizii Miikan Road, North Bay

- ✓ Travel and hotel accommodations will be provided for participants travelling over 100 km within the Southeast and Lake Huron Regions.
- ✓ Meals and equipment provided.
- ✓ Spots are limited.

*Note: Youth under 18 need a guardian.*

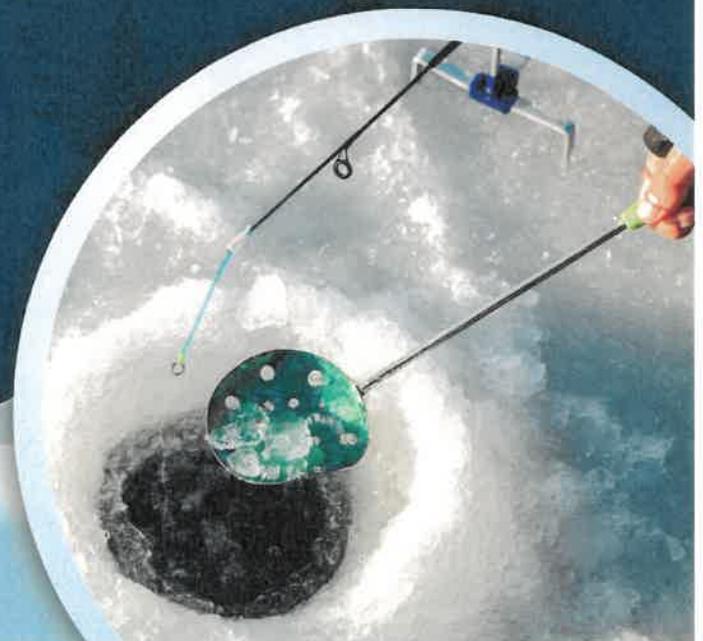
**TO REGISTER:**

<https://tinyurl.com/5xxnrnr7>

**FOR MORE INFORMATION:**

✉ [brady.penasse@anishinabek.ca](mailto:brady.penasse@anishinabek.ca)

📘 Anishinabek Nation Youth





Registration Deadline:  
March 12, 2026, at 1 PM EST

# Weshkiniijig Youth Ages **RIBBON SKIRT** **WORKSHOP**

The Anishinabek Nation invites youth from the member First Nations in the Southeast and Lake Huron Regions to join a two day ribbon skirt workshop.



**March 17 & 18, 2026**  
9:00 AM - 4:00 PM EST



**Anishinabek Nation**  
1 Migizii Miikan Road, North Bay

- ✓ Travel and hotel accommodations will be provided for participants travelling over 100 km within the Southeast and Lake Huron Regions.
- ✓ Meals and equipment provided.
- ✓ Spots are limited.

*Note: Youth under 18 need a guardian.*

**TO REGISTER:**

<https://tinyurl.com/5xxnrnr7>

**FOR MORE INFORMATION:**

✉ [brady.penasse@anishinabek.ca](mailto:brady.penasse@anishinabek.ca)

📘 Anishinabek Nation Youth





# March 2025

**Band Reps.  
Programs for March**

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## Band Representative On-Call Schedule

Staff Member	Start Date	End Date
Eric Martin	2026-02-23 16:30	2026-03-02 8:30
Kara Newton	2026-03-02 16:30	2023-03-09 8:30
Eric Martin	2026-03-09 16:30	2026-03-16 8:30
McKenzie Garon	2026-03-16 16:30	2026-03-23 8:30

All On-Call Shifts are from Monday of week @ 4:30 PM to Monday of week @ 8:30 AM

Holidays are all day; until 4:30 for Mondays.

Contact Numbers:	
Kerri	(705) 921-5202
Kara	(705) 921-5205
Eric	(705) 690-6829
McKenzie	(705) 690-1015

**\* Our office is open Monday-Thursday from 8:30 - 4:30 and Friday from 8:30 - 12 to provide necessary items (food, diapers, etc.). On-Call is for Child Welfare emergencies ONLY \***



Times are subject to  
change slightly once  
confirmations have  
been set



# EASTER *Photos*



March 20  
@  
11 am - 1 pm  
Health Centre

**Photoshoot  
starts on time,  
no exceptions**



Limit of 6 People  
per photoshoot  
Contact Erin to  
Register @ 705-  
857-1963

JOIN US TO CELEBRATE

MARCH

BREAK

BINGO

FOR SCHOOL-AGED

CHILDREN

Monday, 16th March 2026

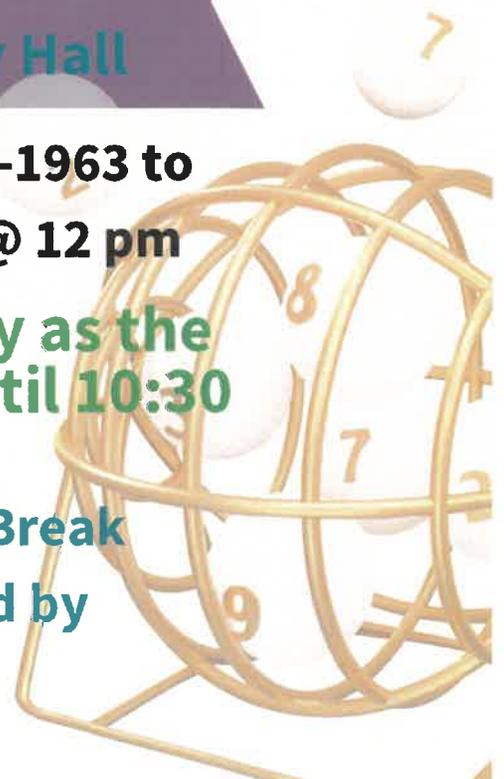
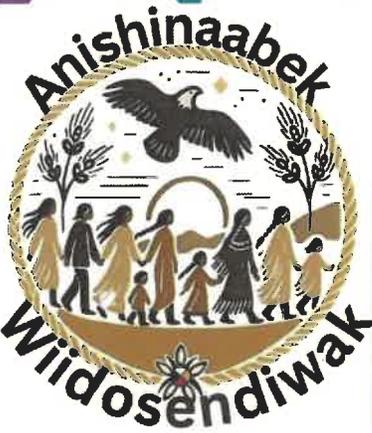
Start @ 10:30 AM

Henvey Inlet Community Hall

Please contact Erin @ 705-857-1963 to  
Register by Monday, March 9 @ 12 pm

Please do NOT arrive early as the  
doors will NOT be open until 10:30  
am

Join in celebrating March Break  
with Prize Bingo followed by  
catered lunch





*Join us for a*

# **SOCIAL MEDIA SAFETY SESSION FOR PARENTS**



Topics to be Shared: how popular social media apps work, how to implement safety features on such apps, internet safety for parents

**When: March 25<sup>th</sup> 2026**

**Where: New Health Center, Band Rep Side room 102**

**Time: 10 am - 12 pm**

**Snacks and Refreshments to be Served!**

**PLEASE CALL TO SIGN UP**

**705-857-1963**



A photograph showing three trays on a wooden surface. The top tray is white and contains several green ferns. The bottom-left tray is black and contains a pile of shredded white paper. The bottom-right tray is yellow and contains a dark, textured material, possibly soil or mulch. A large teal circle is overlaid on the bottom half of the image, containing the text.

**CULTURAL  
COORDINATOR**  
**Stan Moses**

**Henvey Inlet First Nation Health Centre  
354A Pickerel River Road- Pickerel, ON**

**PoG 1J0**

**(705)857-1221 EXT: 229**



ANISHINAABEMOWIN  
GIKINOO'AMAAGOOWINAN  
OJIBWE LANGUAGE TEACHINGS

BASWEWE MIINAWAA AANI KOOBIJIGANAG NOONDAW  
SHE ECHOES AND ANCESTORS HEAR IT

GIKINOO'AMAAGEWIKWE (FEMALE TEACHER) :  
WAABISHKI WESE'AN - BRENDA ROBERTS

ON SITE & ONLINE TEACHINGS

WEEKLY STARTING THE WEEK OF JANUARY 19 TO April 13<sup>th</sup>, 2026

5PM - 7PM

LOCATION: O&M BUILDING - OFFICE 2 UPSTAIRS

CONTACT: STAN MOSES OR DARCY ASHAWASEGAI

CALL HEALTH CENTRE TO SIGN UP!!

(705) 857-1221



# Women's Group

W. Gary Martin



Every Wednesdays at 1:00pm @ The  
New Health Centre!

If you require a ride, please call or  
e-mail Darcy

[admin@henveymedicalcentre.com](mailto:admin@henveymedicalcentre.com)

Contact : Stan Moses 705-857-1221



**THURSDAY**  
**MARCH 5, 2026**

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# **MEN'S CIRCLE**

<b>NEW HEALTH CENTRE - DINNER TO BE PROVIDED</b>		
	<b>Starting at 5:00 PM</b>	

**NO SIGN-UP NEEDED!**

**FOR FURTHER INFORMATION OR IF A RIDE IS NEEDED WITHIN  
COMMUNITY, CONTACT:**

**CULTURAL COORDINATOR- STAN MOSES 705-857-1221**



**THURSDAY**  
**MARCH 12, 2026**

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# **MEN'S CIRCLE**

**NEW HEALTH CENTRE -DINNER TO BE  
PROVIDED**

**Starting at 5:00 PM**

**NO SIGN-UP NEEDED!**

**FOR FURTHER INFORMATION OR IF A RIDE IS NEEDED WITHIN  
COMMUNITY, CONTACT:**

**CULTURAL COORDINATOR- STAN MOSES 705-857-1221**



**THURSDAY**  
**MARCH 19, 2026**

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# **MEN'S CIRCLE**

**NEW HEALTH CENTRE - DINNER TO BE  
PROVIDED**

**Starting at 5:00 PM**

**NO SIGN-UP NEEDED!**

**FOR FURTHER INFORMATION OR IF A RIDE IS NEEDED WITHIN  
COMMUNITY, CONTACT:**

**CULTURAL COORDINATOR- STAN MOSES 705-857-1221**



**THURSDAY**  
**MARCH 26, 2026**

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# **MEN'S CIRCLE**

**NEW HEALTH CENTRE - DINNER TO BE  
PROVIDED**

	<b>Starting at 5:00 PM</b>	
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**NO SIGN-UP NEEDED!**

**FOR FURTHER INFORMATION OR IF A RIDE IS NEEDED WITHIN  
COMMUNITY, CONTACT:**

**CULTURAL COORDINATOR- STAN MOSES 705-857-1221**

# MARCH BREAK 2026



MARCH 13<sup>TH</sup> - 20<sup>TH</sup>, 2026

B I N G O				
12	18	41	47	61
7	26	39	54	70
4	27	THE ONE PAGE	49	63
5	23	35	58	73
3	30	32	52	75

On Monday- B.I.N.G. O

On Tuesday - URBAN AIR  
& SCIENCE NORTH

On Wednesday - RELAY- X

On Thursday - TUBING  
& BOWLING

On Friday- Ice Fishing Derby  
& Exploring geology and  
crystals

Please call and sign up for activities at 705-857-1221

# CLIMATE EDUCATION SESSION!



Join us in the fight against climate change.  
Together, we can make a difference!

**Friday March 13, 2026**

**9:30am-11:30am**

**Learning Centre**

**Light Breakfast provided!**

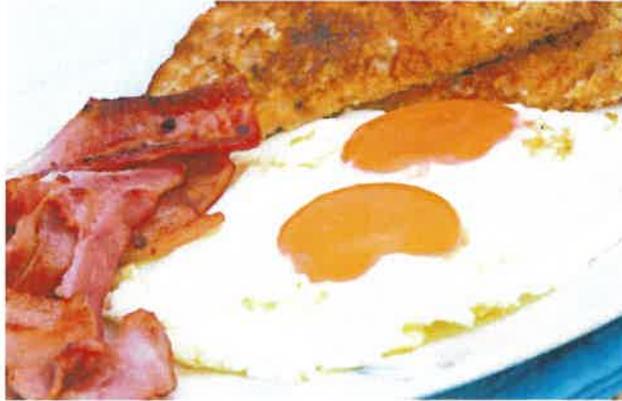
- Greenhouse Effect
- Difference between Weather and Climate
- Climate change affects Georgian Bay

More Info:

**705-857-2331**

[sylvia.rhee@henveyinllet.com](mailto:sylvia.rhee@henveyinllet.com)

**On Monday, March 16th**

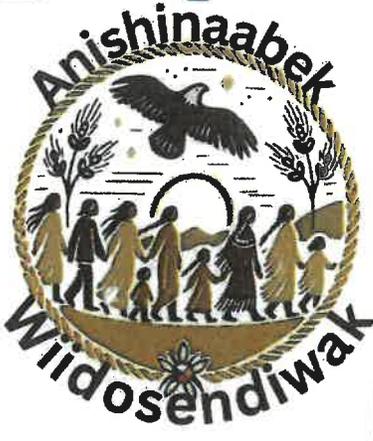


## **Early BREAKFAST**

**Scheduled at the Community Hall  
8:30am-10:30am before the kid's  
prize bingo**



JOIN US TO CELEBRATE



# MARCH BREAK

# FOR SCHOOL-AGED BINGO

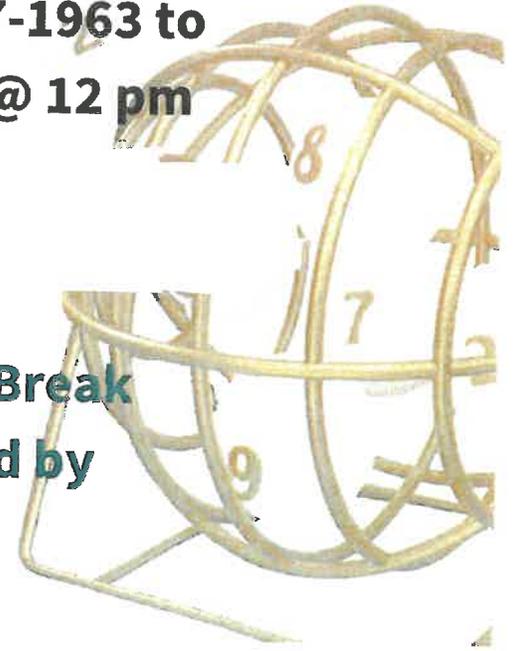
# CHILDREN

**Monday, 16th March 2026**  
Start @ 10:30 AM  
**Henvey Inlet Community Hall**

**Please contact Erin @ 705-857-1963 to  
Register by Monday, March 9 @ 12 pm**



**Join in celebrating March Break  
with Prize Bingo followed by  
catered lunch**



WE HAVE 2 EVENTS SCHEDULED ON TUESDAY,

# URBAN AIR

IN THE MORNING &



In the AFTERNOON

MARCH 17<sup>TH</sup>, 2026

8:30-10:30AM- URBAN AIR

11:00- 2:00PM -SCIENCE NORTH

Parking at SCIENCE  
NORTH  
Is LIMITED.  
Plenty of space on the  
bus

PLEASE CALL THE HEALTH CENTRE TO SIGN UP FOR BOTH EVENTS. TRANSPORTATION WILL BE PROVIDED FROM THE BAND OFFICE TO URBAN AIR. URBAN AIR TO SCIENCE NORTH. SCIENCE NORTH TO HENVEY TO THE BAND OFFICE. PARENTS MUST ACCOMPANY THEIR CHILDREN ON THE BUS.

**BUS WILL DEPART BAND OFFICE AT 7:15AM.**

We have a private booking at Urban Air From 8:30-10:30AM (Breakfast on location). Check in as early as 8:15am. Parents/ legal guardians must sign waivers for children to enter the play structure/trampoline.

**Please call to register for this event 705-857-2331**

HENVEY INLET FIRST NATION PRESENTS

# STEM MARCH BREAK

.....  
**MARCH 18**

**9:00AM - 3:30PM**

**BREAKFAST & LUNCH PROVIDED**  
.....

**LOCATED AT THE HENVEY  
INLET LEARNING CENTER,  
ACTIVITIES INCLUDE:**

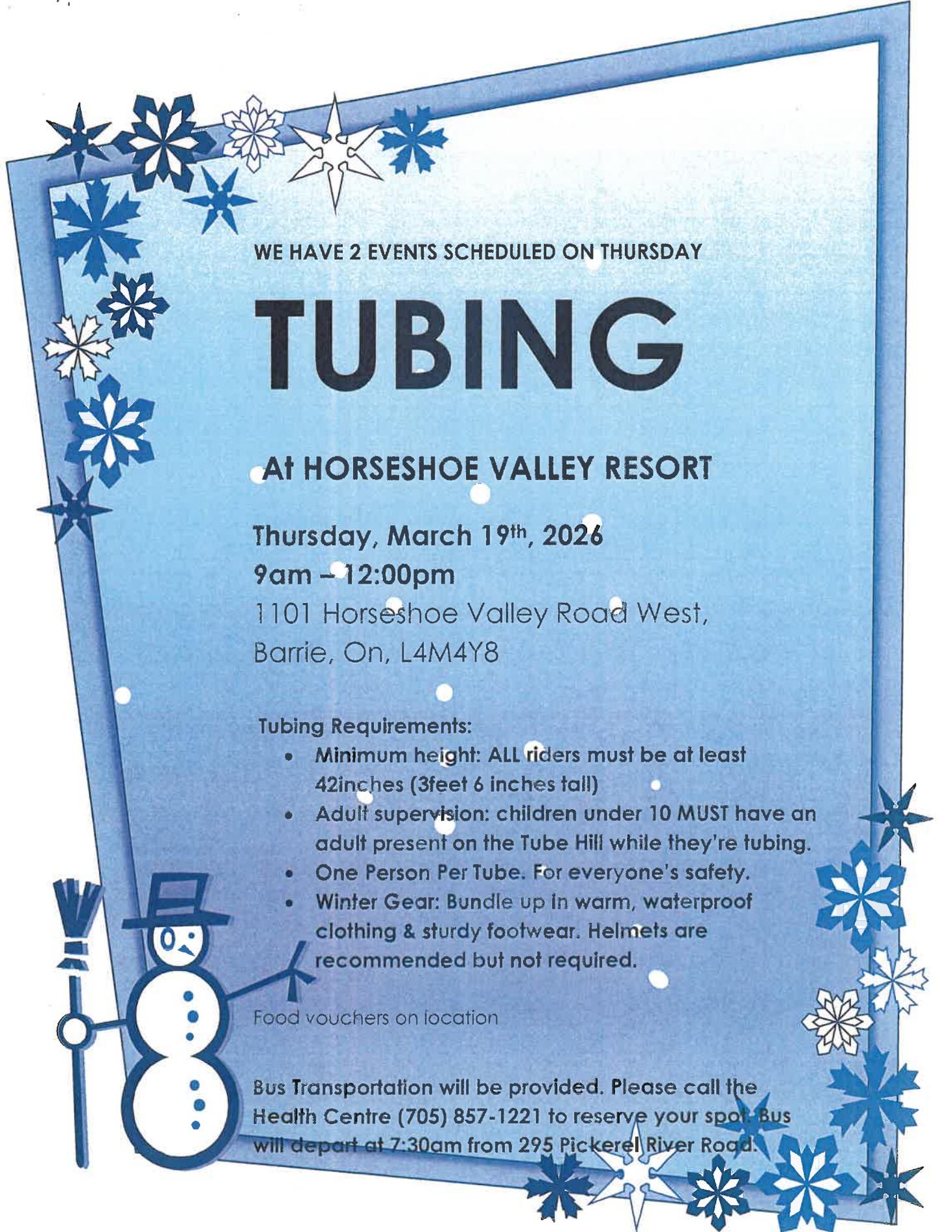
- Arts and Crafts
- DIY Science Projects
- Hands-on Experiments
- Indoor Games
- Learn about energy, conservation and the environment



**TO SIGN UP OR FOR MORE INFO, EMAIL:**

[sylvia.rhee@henveyinlet.com](mailto:sylvia.rhee@henveyinlet.com)

**Relay**  
Education



WE HAVE 2 EVENTS SCHEDULED ON THURSDAY

# TUBING

● **At HORSESHOE VALLEY RESORT**

**Thursday, March 19<sup>th</sup>, 2026**

**9am – 12:00pm**

1101 Horseshoe Valley Road West,  
Barrie, On, L4M4Y8

**Tubing Requirements:**

- **Minimum height:** ALL riders must be at least 42inches (3feet 6 inches tall)
- **Adult supervision:** children under 10 MUST have an adult present on the Tube Hill while they're tubing.
- **One Person Per Tube.** For everyone's safety.
- **Winter Gear:** Bundle up in warm, waterproof clothing & sturdy footwear. Helmets are recommended but not required.

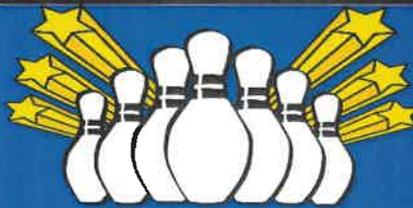
Food vouchers on location

Bus Transportation will be provided. Please call the Health Centre (705) 857-1221 to reserve your spot. Bus will depart at 7:30am from 295 Pickering River Road.



AND THE SECOND EVENT  
SCHEDULED IN THE AFTERNOON IS

# BOWLING



AT BOWLERAMA IN BARRIE

MARCH 19<sup>TH</sup>, 2025

1:00-3:00pm

320 BAYFIELD ST, BARRIE, ONTARIO

Bus transportation will be provided

Food on location.

Please call the Health Centre to sign up for event & transportation

(705)857-1221

# ICE FISHING DERBY & WINTER BBQ



FRIDAY, MARCH 20<sup>TH</sup>, 2026

8:30-12:00 @NOON AT THE TRAILER PARK

**PRIZES FOR 1<sup>ST</sup>, 2<sup>ND</sup>, 3<sup>RD</sup> AND 4<sup>TH</sup>**

**DOOR PRIZE. HOT FOOD AND HOT CHOCOLATE**

**PLEASE CALL AND REGISTER TO SIGN UP**

**MINNOWS PROVIDED. MUST HAVE YOUR OWN ICE FISHING ROD  
TO PARTICIPATE. MINIMUM OF 2 HOLES PROVIDED PER  
PERSON. PLEASE DRESS ACCORDINGLY FOR WEATHER.**

**EVENT WILL TAKE PLACE AS PLANNED PROVIDED THE WATER IS  
SAFE. LUNCH SERVED AT NOON ON LOCATION.**



# EXPLORING GEOLOGY & CRYSTALS

**Guest Speaker: Jason Tessier**  
**Petrographic Technologist**  
**Harquail School of Earth Sciences**  
**Laurentian University**



1. Exploring crystals through breaking them
2. Rock and Gem Collecting in the Sudbury and Mattawa areas
3. Reconstructing the layers of Manitoulin Island through fossils
4. Careers in Geology
5. Fun with the micro-eye microscope, show and tell, stump a geologist



**MARCH 20**  
**Friday, at 9 AM-11:30AM**

**Learning Centre**

Contact Information:

**Sylvia- 705-857-2331**

**Light Breakfast**

