



AUGUST 2024

Important Dates/Programs/Workshops:

- Offices Closed on Monday August 5, 2024 for Civic Holiday
- Foot Care-August 7
- Job Opportunities
- Education News
- Day Care Newsletter
- Band Reps Schedule
- Youth Career Fair- August 15
- Back 2 School Bingo/Back Pack hand out- August 20
- CanFitPro Gym Sessions
- Non- Thermal Laser Therapy- Thursdays
- Peter Pan Musical- Youth ages 10 to 14 yrs- August 10
- Free Haircuts- August 26
- Diabetic Bingo- August 12
- Nurse Consultations Every Thursday
- Blood Pressure/Blood Sugar Clinic- August
- Summer Photos- August 21
- HIFN/Child Well Being Community Event- August 27
- Membership Code Working Group Update- September



August 1st, 2024

HIFN MEMBERSHIP CODE WORKING GROUP UPDATE

As presented at the May 28 and June 2, 2024 community meetings, the Henvey Inlet First Nation (HIFN) Membership Code Working Group has arrived at a final draft of the HIFN Restated Membership Code. This new Restated Membership Code, which is based on ancestry, will replace the existing 1987 Membership Code, which largely relies on *Indian Act* membership rules. Materials from those meetings can be found [here](#).

Unfortunately, the 1987 Membership Code does not set out how to make changes to the Code. In order to update it, we need to address how the community can pass an amendment to the existing 1987 Membership Code.

We are proposing to adopt an HIFN Ratification Law, which sets out a proposed voting formula for any ratification votes held by Henvey Inlet First Nation that **do not** already have prescribed rules. This means that the law would not affect the voting formula or processes set out in the *Indian Act* or the Land Code.

The current draft HIFN Ratification Law sets out a voting formula that requires at least a 25% voter turnout, and 50% + 1 of votes in favour, for a matter to be approved. Community meetings to discuss the HIFN Ratification Law will be held in person and online by Zoom on:

- **Community Meeting #1:** Sunday, September 15, 2024, lunch for those who attend in person at noon, meeting starts at 1:00 pm
- **Community Meeting #2:** Tuesday, September 17, 2024, dinner for those who attend in person at 5:00 pm, meeting starts at 6:00 pm

A community approval vote on the HIFN Ratification Law is also currently scheduled for Sunday, October 27, 2024. A copy of the tabling resolution and the draft HIFN Ratification Law can be found on the HIFN website. Voting materials will follow by mailout.

We encourage you to attend the community meetings for more information and to provide your input and feedback.

Miigwetch!



HIFN MEMBERSHIP CODE WORKING GROUP COMMUNITY MEETINGS

To discuss the HIFN Member
Ratification Law

**SEPTEMBER 15, 2024
LUNCH [AT] 12PM,
MEETING [AT] 1PM**

**SEPTEMBER 17, 2024
DINNER [AT] 5PM,
MEETING [AT] 6PM**

ZOOM LINK TO BE POSTED SOON!





CATERER NEEDED!

**To provide a Lunch for
Membership Code Working Group
Community Meeting**

on Sunday September 15, 2024

A lunch to be served at 12:00PM

For 100 people.

**Lunch Menu: Lasagne, Garlic Bread and Plain
buns, and a garden salad**

**Dessert: Strawberry shortcake cups with
whipped cream**

**Must include refreshments: Water, Pop, and
if any Bowls, Plates, Utensils, & Napkins that
are needed depending on food being made.**

Deadline to Submit Bids:

Monday September 9th @4:30PM

**Submit Bids with breakdown of Catering Fee, Mileage, and Groceries Costs
to Brenda at the Health Centre 705-857-1221**

**Caterer must possess current Safe Food Handlers Certificate and is
responsible for clean up after, including taking out the garbage**



CATERER NEEDED!

**To provide a Dinner for
Membership Code Working Group
Community Meeting
on Tuesday September 17, 2024
Dinner to be served at 5:00 PM
For 100 people.**

**Dinner Menu: Indian Tacos with all the fixings
(lettuce, tomatoes, green onions, sour cream)**

**Dessert: Strawberry Shortcake cups with
whipped cream**

**Must include refreshments: Water, Pop, and
if any Bowls, Plates, Utensils, & Napkins that
are needed depending on food being made.**

Deadline to Submit Bids:

Monday September 9th, 2024 @4:30 PM

**-Submit Bids with breakdown of Catering Fee, Mileage, and Groceries
Costs -to Brenda at Health Centre 705-857-1221**

**Caterer must possess current Safe Food Handlers Certificate and is
responsible for clean up after, including taking out the garbage**

HIFN Child and Family Wellbeing Community Event



PLEASE JOIN US

August 27, 2024

1PM @ KIVI PARK

4472 Long Lake Rd, Sudbury

Picnic lunch to be served



**Henvey Inlet
First Nation**

Pickerel, ON P0G 1J0

Administration
295 Pickerel River Road
T 705-857-2331
F 705-857-3021
1-800-614-5533

Health Centre
354A Pickerel River Road
T 705-857-1221
F 705-857-0730
1-866-252-3330

Day Care
354B Pickerel River Road
T 705-857-0957
F 705-857-1369

Chief
M. Wayne McQuabbie
Council
Patrick D. Brennan
Brenda D. Contin
Lionel R.M. Fox
Carl Ashawasagai
Stanley K. Moses
Deborah Newton
Maureen A. Kagagins

MEMORANDUM

To: All Henvey Inlet First Nation Members
From: Samantha Bradley, Human Resources Coordinator
Date: July 26, 2024
Re: Employment Opportunities

Henvey Inlet First Nation is currently accepting applications for the following positions:

- 1) Secondary School Bus Driver – 1 Position
- 2) Elementary School Bus Driver – 1 Position
- 3) Adult Education Teacher – 1 Position
- 4) Community Access Worker – 1 Position
- 5) Librarian – 1 Position
- 6) Early Childhood Education Worker – 1 Position
- 7) Home Maintenance Worker – 1 Position
- 8) Home Support Worker – 1 Position

See attached job postings for more information.

Be sure to check local communication boards or our website at www.hifn.ca/community-2/job-postings-2.html for regular job posting updates.

Miigwetch,

Samantha Bradley, PCP
Human Resources Coordinator



EMPLOYMENT OPPORTUNITY

SECONDARY SCHOOL BUS DRIVER

POSITION SUMMARY

Henvey Inlet First Nation is seeking a **Secondary School Bus Driver** to join our Administration for a temporary, 10-month contract for the 2024-25 school year. The Secondary School Bus Driver reports to the Education Counsellor and is responsible for transporting students of various ages to and from their homes and respective schools in a timely and safe manner and in accordance with MTO driving regulations, Ontario traffic laws and safe driving practices. This position requires excellent organization, communication and customer service skills.

MAIN RESPONSIBILITIES

The Secondary School Bus Driver will be responsible to:

- Ensure bus is well-maintained and operational by conducting daily safety checks on both interior and exterior of school bus prior to operating vehicle
- Report any bus malfunctions or needed repairs
- Safely deliver students to and from their homes and schools, following the assigned time schedule.
- Assist students with boarding and exiting the bus and while crossing the street as needed
- Adhere to and enforce bus safety rules and standards
- Comply with traffic regulations to operate vehicles in a safe and courteous manner
- Resolve any conflicts in a positive, respectful and proactive manner
- Complete an Ontario School Bus Inspection Log Book and Drivers Time Log Book on a daily basis
- Fuel the bus at HIFN Gas Bar as required, notifying the Gas Bar Attendant which bus they are fueling to ensure the correct account is charged
- Transport busses to maintenance and service appointments as required
- Cleaning of the interior of the bus daily and restocking bus supplies when necessary
- Regularly report on the operations of daily runs to the Education Counsellor
- Be available by phone at all times during the school day
- Be informed on protocols for the bus's ability to transport students when weather or safety conditions are a concern
- Other duties as assigned from time to time by the Supervisor, Chief and Council or the Director of Finance/Administration.

QUALIFICATIONS

- Grade 12 diploma or equivalent preferred
- Valid Ontario Class B Driver's License **required**
- Clear Driver's Abstract
- Clear CPIC – Vulnerable Sector Police Check
- Current First Aid and CPR Level C

- Previous school bus driver experience preferred
- Knowledge of the Ontario Highway Traffic Act and school bus regulations
- Knowledge of First Nations customs, traditions and language an asset
- Excellent driving skills and habits
- Ability to remain attentive when faced with distractions
- Excellent customer service and written and verbal communication skills
- Exceptional organization and time-management skills
- High level of personal integrity and accountability

HOURS OF WORK

Full-Time – 40 hrs/week

REMUNERATION

Based on experience

START DATE

August 29, 2024

APPLICATION DEADLINE

August 6, 2024

Those interested in applying should submit their resume, cover letter, driver's abstract and CPIC in confidence to:

Henvey Inlet First Nation – Human Resources

295 Pickerel River Rd.

Pickerel, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

Email: samantha.bradley@henveyinlet.com

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.



EMPLOYMENT OPPORTUNITY

ELEMENTARY SCHOOL BUS DRIVER

POSITION SUMMARY

Henvey Inlet First Nation is seeking a **Elementary School Bus Driver** to join our Administration for a temporary, 10-month contract for the 2024-25 school year. The Elementary School Bus Driver reports to the Education Counsellor and is responsible for transporting students of various ages to and from their homes and respective schools in a timely and safe manner and in accordance with MTO driving regulations, Ontario traffic laws and safe driving practices. This position requires excellent organization, communication and customer service skills.

MAIN RESPONSIBILITIES

The Elementary School Bus Driver will be responsible to:

- Ensure bus is well-maintained and operational by conducting daily safety checks on both interior and exterior of school bus prior to operating vehicle
- Report any bus malfunctions or needed repairs
- Safely deliver students to and from their homes and schools, following the assigned time schedule.
- Assist students with boarding and exiting the bus and while crossing the street as needed
- Adhere to and enforce bus safety rules and standards
- Comply with traffic regulations to operate vehicles in a safe and courteous manner
- Resolve any conflicts in a positive, respectful and proactive manner
- Complete an Ontario School Bus Inspection Log Book and Drivers Time Log Book on a daily basis
- Fuel the bus at HIFN Gas Bar as required, notifying the Gas Bar Attendant which bus they are fueling to ensure the correct account is charged
- Transport busses to maintenance and service appointments as required
- Cleaning of the interior of the bus daily and restocking bus supplies when necessary
- Regularly report on the operations of daily runs to the Education Counsellor
- Be available by phone at all times during the school day
- Be informed on protocols for the bus's ability to transport students when weather or safety conditions are a concern
- Other duties as assigned from time to time by the Supervisor, Chief and Council or the Director of Finance/Administration.

QUALIFICATIONS

- Grade 12 diploma or equivalent preferred
- Valid Ontario Class B Driver's License **required**
- Clear Driver's Abstract
- Clear CPIC – Vulnerable Sector Police Check
- Current First Aid and CPR Level C

- Previous school bus driver experience preferred
- Knowledge of the Ontario Highway Traffic Act and school bus regulations
- Knowledge of First Nations customs, traditions and language an asset
- Excellent driving skills and habits
- Ability to remain attentive when faced with distractions
- Excellent customer service and written and verbal communication skills
- Exceptional organization and time-management skills
- High level of personal integrity and accountability

HOURS OF WORK

Full-Time – 40 hrs/week

REMUNERATION

Based on experience.

START DATE

August 29, 2024

APPLICATION DEADLINE

August 6, 2024

Those interested in applying should submit their resume, cover letter, driver's abstract and CPIC in confidence to:

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EMPLOYMENT OPPORTUNITY
ADULT EDUCATION TEACHER

RE-POST

POSITION SUMMARY

Henvey Inlet First Nation is seeking a temporary, part-time **Adult Education Teacher** to join our Administration for a six-month contract. The Adult Education Teacher reports to the Education Counsellor and is responsible for planning, organizing and implementing an appropriate instructional program in a learning environment that guides and encourages adult students to develop and fulfill their academic potential. The Adult Education Teacher is also responsible for supervising and evaluating students' progress and understanding of the school board's curricula while maximizing student-learning experiences. This position requires excellent interpersonal communication skills and strong leadership skills.

MAIN RESPONSIBILITIES

The Adult Education Teacher will be responsible to:

- Maintain a welcoming, safe and healthy learning environment for all staff and students
- Prepare course objectives and outline for course of study following curriculum guidelines or requirements of the school board
- Deliver planned and approved curriculum to students in an age-appropriate manner
- Instruct students using various teaching methods that support the individual learning styles of each student
- Develop realistic learning goals that challenge the student
- Assign lessons and homework to aid and enforce comprehension and retention
- Administers tests to evaluate student's progress, record results and issue progress reports
- Meet with students to discuss progress and counsel students on areas needing academic improvement
- Assist student with establishing routines while providing them with positive guidance and building their confidence
- Keep and maintain attendance records and provide monthly progress reports to the Education Counsellor and Chief and Council
- Update all necessary records accurately and completely as required by laws, district policies and school board regulations
- Develop and maintain current, accurate and confidential student files in a secure location
- Ensure that classroom and teaching areas are clean, organized and safe at all times
- Set up and put away teaching materials needed to facilitate program objectives
- Keep up-to-date with developments in subject area, teaching resources and methods and make relevant changes to instructional plans and activities to incorporate emerging best practices
- Participate in and attend all training, meetings and functions as required for work or requested by supervisor, Director of Finance/Administration or Chief and Council
- Deal tactfully with colleagues, students, membership and the public
- Present a positive and professional image of the organization at all times
- Adhere to all HIFN Policies and Procedures
- Perform other duties as assigned from time-to-time by supervisor, the Director of Finance/Administration or Chief and Council

QUALIFICATIONS

- Bachelor's of Education degree from an accredited institution required; University or College degree in a teachable subject preferred
- 1-3 years previous teaching experience in an adult education environment preferred

- Knowledge and understanding of school board policies, curriculum, compliance regulations and appropriate legislation
- Exceptional knowledge of the traditions of the First Nation Community preferred
- Strong knowledge of adult teaching methods and the ability to recognize individual learning styles and the characteristics of learners
- Current satisfactory CPIC Vulnerable Sector Police Check
- Valid Ontario Class G Driver's License with access to a reliable, insured vehicle preferred
- Current First Aid and CPR Level C an asset
- Strong working knowledge of Microsoft Word, Excel and PowerPoint
- Excellent interpersonal communication skills and the ability to inspire and encourage students in achievement of academic excellence
- Excellent written and verbal communication skills
- Exceptional organization and time-management skills
- Strong attention to detail and the ability to perform and prioritize multiple tasks seamlessly
- Highly resourceful with the ability to adapt to changing work needs and demands
- Proactive approach to problem solving with strong decision-making capability
- Excellent negotiation and mediation skills
- High levels of patience and energy
- Proven ability to handle confidential information with discretion
- Professional attitude and a strong work ethic
- Self-driven with the ability to work independently with little direction
- Willingness to participate in ongoing learning

HOURS OF WORK:

Part-Time – 16 hours per week

REMUNERATION

Negotiable based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

Posted until filled

Those interested in applying should submit their resume, cover letter, driver's abstract and CPIC in confidence to:

Henvey Inlet First Nation – Human Resources

295 Pickerel River Rd.

Pickerel, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

Email: samantha.bradley@henveyinlet.com

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EMPLOYMENT OPPORTUNITY

COMMUNITY ACCESS WORKER

RE-POST

POSITION SUMMARY

Henvey Inlet First Nation is seeking a full-time **Community Access Worker** to join our Administration. The Community Access Worker reports to the Band Representative Lead and is responsible for facilitating and supervising access visits for families with children in care. This position requires strong observational and analytical skills and exceptional interpersonal communication skills.

Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.

MAIN RESPONSIBILITIES

The Community Access Worker will be responsible to:

- Assist with the development of a program structure for Henvey Inlet First Nation in collaboration with the Band Representative Team
- Assist with the establishment of a Child Welfare Committee and collaboratively develop Henvey Inlet First Nation child welfare laws, regulations and practices
- Develop a goals-based Family Access Plan in collaboration with the Band Representative Team and child welfare agency
- Set-up and facilitate family access visits, ensuring safe arrival and departure of children at the access centre
- Transport families and children to community and family access visits, including activities and services to achieve case plan objectives
- Open and close the access centre, including setting-up and cleaning-up of required equipment
- Inspect and/or clean centre equipment and toys as per recommended health and safety standards
- Provide continuous supervision to non-custodial/visiting persons with their children during access visits
- Monitor access visits, recording objective, accurate and factual observations of visits and exchanges in case files and logs
- Ensure the health & safety of all parties involved and end a visit if there is a safety risk
- Assess, report, and update the status of the set goals to the Band Representative, protection worker or other relevant assigned case worker
- Provide guidance, support and modeling for families in visit settings and troubleshoot and address any issues as required
- Complete all required agency forms and all paperwork associated with visits and client contact as per policies and procedures
- Provide feedback to child and youth, and protection workers as required
- Provide information to Band Representative Lead concerning client needs, requests or complaints
- Behave in a professional manner when acting as a representative of Henvey Inlet First Nation
- Maintain a broad knowledge of local resources available to assist clients in achieving goals
- Work collaboratively and cooperatively with all levels, including community professionals, in order to help families in providing safe and nurturing environments for children
- Provide opportunities for the enhancement and development of positive cultural identities of children, families and community members served
- Assist with the development of BCR's as needed with full briefing notes for Chief and Council

- Assist with coordinating, setting-up and cleaning-up for departmental programming, including picking up and shopping for supplies when requested
- Build and maintain trusting and supportive client relations
- Attend all court proceedings related to band member child welfare cases as required
- Maintain an empathetic and supportive demeanor to band members and their families
- Develop and maintain accurate, up-to-date and concise work files
- Create and maintain a secure filing system with gathered information on all our members with open files with each child welfare agency throughout Canada in accordance with PIPEDA regulations
- Maintain strict confidentiality at all times
- Adhere to all HIFN Policies and Procedures
- Participate in continuous learning and maintain up-to-date knowledge on current industry regulations, trends and practices
- Participate in mandatory training workshops as required
- Attend and actively participate in team, staff and community meetings
- Perform other duties as assigned from time-to-time by the Band Representative Lead, Director of Finance/Administration or Chief and Council

QUALIFICATIONS

- Post-secondary certificate or diploma in Social Services, Family Services, Child and Youth Services or other related field
- 1-2 years of experience working with parents and children in a social services setting preferred
- Current and satisfactory Vulnerable Sector Police Check
- Valid Ontario Class G Driver's License with access to a reliable, insured vehicle
- Current First Aid and CPR Level C an asset
- A strong understanding of First Nations' cultures, values and history required
- Knowledge of Henvey Inlet First Nation community and practices an asset
- Previous experience working within a First Nations organization an asset
- Knowledge of the history of child welfare as it pertains to First Nations' communities
- Full understanding of the Child and Family Services Act (CFSA), Bill C92, federal and provincial child welfare laws and regulations and Customary Care Agreements
- Previous experience developing detailed plans and critical path timelines
- Knowledge of family dynamics and intervention models
- Knowledge of child development and effective parenting skills
- Excellent interpersonal communication skills and the ability to build professional relationships with HIFN members/clients and affiliates
- Ability to supervise and mentor parents and provide insightful feedback of behavioural dynamics
- Strong public speaking and advocacy skills
- Strong written and verbal communication skills
- Exceptional organization and time-management skills
- Strong attention to detail and the ability to perform and prioritize multiple tasks seamlessly
- Excellent analytical, problem-solving and critical thinking skills
- Highly resourceful with the ability to adapt to changing work needs and demands
- Proven ability to handle confidential information with discretion
- Professional attitude and a strong work ethic
- Ability to work independently and as part of a team
- Strong computer and typing skills, including working knowledge of Microsoft Word, Excel and PowerPoint
- Willingness to travel for work when needed
- Willingness to work flexible hours, including on-call, evenings and weekends when requested

HOURS OF WORK

Full-Time – 35.5 hrs/week

REMUNERATION

Negotiable based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

Open until filled

Those interested in applying should submit their resume and cover letter in confidence to:

Henvey Inlet First Nation – Human Resources

295 Pickerel River Rd.

Pickerel, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

Email: samantha.bradley@henveyinlet.com

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.



EMPLOYMENT OPPORTUNITY

LIBRARIAN

RE-POST

POSITION SUMMARY

Henvey Inlet First Nation is seeking a full-time **Librarian** to join our Administration. The Librarian reports to the Administration Manager and is responsible for the overall management of library services including acquiring and cataloging print and digital materials and developing and facilitating library programming and workshops. The Librarian provides information concerning library policies and resources to patrons, processes library materials and issues library cards. This position requires strong organization skills and discipline.

Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.

MAIN RESPONSIBILITIES

The Librarian will be responsible to:

- Present a positive and professional image of the organization at all times
- Greet library patrons and guests entering the library and maintain a daily visitor logbook
- Create a supportive, safe and welcoming environment for community members, patrons and guests
- Issue borrowing cards and conduct library orientation for new patrons including policy and procedural reviews
- Participate in long-term planning in conjunction with Chief and Council
- Develop, implement, update and maintain Library policies and procedures, explaining them to patrons during visits
- Establish and maintain effective professional relationships with local, provincial and federal government agencies
- Apply for special grants and library funding and utilize funds according to funding agreements
- Develop and maintain library collections of books, magazines, audio-visual and other materials, including culturally appropriate selections of resources
- Assist with the procurement of library books, print and digital materials and negotiate print and digital subscriptions
- Process new library materials by assigning classification and book numbers and cataloguing items based on subject, classification and description
- Process loans, returns, renewals and holds of library materials
- Ensure the printing and mailing of overdue notices and assist in conducting recalls
- Inspect returned items for damage and repair/bind returned items prior to re-shelving and re-cataloguing them
- Assist library users in locating and accessing materials they are looking for by performing simple title, author, subject and keyword searches
- Instruct patrons in the use of the library catalog, reference materials, computer databases and the internet
- Provide basic internet training and computer troubleshooting for patrons, escalating malfunctions to the IT department if unsuccessful at resolving the issue
- Assist patrons with reference services by gathering various print and internet resources including encyclopedias, almanacs, indexes, handbooks, directories, year books, web sites, manuals and online tutorials for their research
- Utilize catalogues, databases, reference works and other information resources including print, on-line databases and the internet to assist patrons with reference questions
- Assist patrons with operating audio-visual, printer, scanner, copier and other equipment as requested
- Evaluate existing services and balance demands against emerging needs within the framework of available resources to ensure the effective and efficient operation of the library
- Coordinate library meeting room, computer and equipment bookings and reservations
- Develop and facilitate various library programming for all age groups including book fairs, adult book clubs, children's storytelling hours, creative writing workshops and youth study groups

- Coordinate the logistical aspects of library programming workshops by setting up meeting facilities with appropriate equipment and supplies and cleaning up afterwards
- Establish an evaluation framework to assess that library programs and services are meeting the standards of Henvey Inlet First Nation
- Publicize and promote library activities and materials through displays, bibliographies, brochures, newsletters, flyers, posters, notices and the HIFN website
- Establish and maintain productive and cooperative working relationships with HIFN staff, leadership and community business partners
- Work collaboratively with other HIFN staff to develop and implement special projects involving library promotion and outreach activities
- Assist with researching and curating historical records for Henvey Inlet First Nation and oversee and develop data archives in compliance with regulatory requirements
- Prepare documentation and records for archive retention and preservation
- Advocate best practices and recommend actions and strategies to improve the management of controlled documents and archived data
- Advise patrons on how to access, use and interpret archives
- Develop a document management system for all library registrations, forms, correspondence, documents and other print and electronic materials to assist with maintaining library records
- Create new files, labels, forms, and records as necessary
- Maintain accurate administrative and electronic records by ensuring all received print and electronic materials and documentation are filed appropriately within the document management system
- Locate and remove materials from files when requested
- Transfer file materials to inactive storage archives according to file maintenance, legal and HIFN guidelines as required
- Manage library budget to ensure cost effectiveness of services and operations
- Evaluate supplies, inventory and equipment needs and make recommendations to leadership for purchase approvals
- Research and order office supplies, inventory and equipment when approved
- Ensure that all financials expensed through this program are organized and backup records are maintained
- Collect department invoices and receipts and log and remit expenditures to the Finance Department for payment or reimbursement
- Assist Finance Department with financial reporting and auditing by accurately maintaining financial records and adhering to Finance Department policies and procedures
- Prepare and submit departmental financial records and reports to authorized government agencies and funders as required
- Prepares bi-monthly reports of the library's activities and statistics for membership review at band council meetings
- Prepare and deliver an annual work plan for Chief and Council and execute recommendations and initiatives within as approved
- Maintain strict confidentiality at all times
- Adhere to all HIFN Policies and Procedures
- Take interest in continuous learning and maintain up-to-date knowledge on current industry regulations, trends and practices
- Participate in mandatory training workshops, courses and certifications as required
- Attend and actively participate in staff and community meetings
- Perform other duties as assigned from time-to-time by the Department Supervisor, Director of Finance/Administration or Chief and Council

QUALIFICATIONS

- High school diploma required
- Post-secondary certificate or diploma in Library Technology or other related field preferred
- 1-2 years of experience working in a library setting preferred
- Basic understanding of archiving procedures and computerized cataloging systems an asset
- Being extremely well-read with a great interest in reading and literature preferred
- Current and satisfactory Vulnerable Sector Police Check
- Valid Ontario Class G Driver's License with access to a reliable, insured vehicle preferred
- Current First Aid and CPR Level C an asset
- A strong understanding of First Nations' cultures, values and history required

- Knowledge of Henvey Inlet First Nation community and practices an asset
- Previous experience working within a First Nations organization an asset
- Excellent interpersonal communication skills and the ability to build professional relationships with HIFN members/clients and affiliates
- Strong written and verbal communication skills
- Strong customer service and troubleshooting skills
- Exceptional organization and time-management skills
- Strong attention to detail and the ability to multi-task
- Excellent research and analytical
- Strong problem-solving and critical thinking skills
- Highly resourceful with the ability to adapt to changing work needs and demands
- Strong leadership and public speaking skills
- Professional attitude and a strong work ethic
- Ability to work independently with minimal supervision and as part of a team
- Strong computer skills, including working knowledge of Microsoft Word, Excel and PowerPoint
- Proven data entry and typing skills
- Demonstrated knowledge of budgeting and expense controls an asset
- Willingness to travel for work when needed
- Willingness to work flexible hours, including evenings and weekends

HOURS OF WORK

Full-Time – 35.5 hrs/week

REMUNERATION

Negotiable based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

Posted until filled

Those interested in applying should submit their resume and cover letter in confidence to:

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EMPLOYMENT OPPORTUNITY

EARLY CHILDHOOD EDUCATION WORKER

RE-POSTED

POSITION SUMMARY

Henvey Inlet First Nation is seeking a qualified full-time **Early Childhood Education Worker** to join our Administration. The ECE Worker reports to the Daycare Supervisor and is responsible for providing supervision and direct childcare to children attending the HIFN Daycare, in compliance with all regulatory standards required by federal, provincial and First Nations legislation, policies and procedures. Under the leadership of the Daycare Supervisor, the ECE worker will help to plan and implement developmentally appropriate activities and experiences for the children using a variety of teaching techniques in alignment with HIFN Daycare Philosophy. This position requires excellent interpersonal communication skills and the ability to adapt and respond to all childcare needs.

Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.

MAIN RESPONSIBILITIES

The Early Childhood Education Worker will be responsible to:

- Provide a daily balance of developmentally appropriate active/quiet, indoor/outdoor & individual/group activities and experiences for children
- Assist children in self-expression by listening and responding with dialogue that encourages and lengthens conversations
- Encourage the children in learning about a variety of different cultures, including an understanding of our First Nation culture and value system
- Provide experiences and play material that actively promotes diversity and acceptance in interactions and attitudes
- Participate in short- & long-term Daycare planning initiatives and evaluations
- Learn and use techniques provided to assist children in developing the necessary coping skills to address unique life issues
- Observe how children use materials and interact with other children and adults and plan activities that recognize these individual differences
- Initiate referral for additional services for parents and children as needed
- Ensure the child's environment is healthy and safe and monitor the environmental hazards
- Attend to children's physical needs for toileting, diapering, eating & sleeping as promptly as possible
- Maintain positive and ongoing communication with parents
- Maintain strict confidentiality at all times
- Adhere to all HIFN Policies and Procedures
- Take interest in continuous learning and maintain up-to-date knowledge on current industry regulations, trends and practices
- Participate in mandatory training workshops as required
- Attend and actively participate in staff and community meetings
- Perform other duties as assigned from time-to-time by the Daycare Supervisor, Director of Finance/Administration or Chief and Council

QUALIFICATIONS

- Post-secondary diploma or degree Early Childhood Education, Child and Youth Worker, Social Services or other related field plus 1-3 years related professional experience working with children preferred
- Current Ontario RECE License in good standing and registration with the College of Early Childhood Education preferred
- Current and satisfactory Vulnerable Sector Police Check
- Current First Aid and CPR Level C
- Membership in good standing with the College of Early Childhood Educators
- Knowledge of the Child Care and Early Years Act, 2014
- Professional and responsible attitude
- Excellent oral, written and interpersonal communication skills
- Willingness to work flexible hours

HOURS OF WORK

Full Time – 35.5 hrs/week

REMUNERATION

Negotiable based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

Open until filled

Those interested in applying should submit their resume and cover letter in confidence to:

Henvey Inlet First Nation – Human Resources

295 Pickerel River Rd.

Pickerel, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

Email: samantha.bradley@henveyinlet.com

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.



EMPLOYMENT OPPORTUNITY

HOME MAINTENANCE WORKER

POSITION SUMMARY

Henvey Inlet First Nation is currently seeking a temporary, full-time **Home Maintenance Worker** to join our Administration for a 6-month contract. The Home Maintenance Worker reports to the Community Health Nurse and is responsible for providing primarily exterior home maintenance and minor home repairs for eligible clients in the Community. This position requires excellent customer service and interpersonal communication skills and a strong work ethic.

MAIN RESPONSIBILITIES

The Home Maintenance Worker will be responsible to:

- Ensure the safety and adaptation needs of clients are met via installation of support bars, railings, etc.
- Check and report any extraordinary maintenance or safety concerns to the Supervisor
- Provide appropriate level of service to all clients as assigned and noted in the monthly calendar
- Accompany Supervisor on quarterly home visits to clients to review services being provided and ensure client satisfaction
- Perform various preventative, routine and seasonal home maintenance duties for clients including:
 - Basic plumbing such as repairing leaky faucets, broken pipes, etc.
 - Interior and exterior painting, window washing and basic carpentry
 - Changing light bulbs and smoke detector batteries
 - Deck and porch repair
 - Installation of clotheslines when requested
 - Hanging wall fixtures, safety bars or décor
 - Ensuring mailboxes are kept in good order for incoming mailing delivery
 - Cutting, piling, splitting and delivering wood
 - Lawn maintenance such as grass and brush cutting, raking leaves and removal of fallen trees
 - Assisting with planting, watering, weeding and harvesting of gardens
 - Clearing snow from driveways, steps, ramps, pathways, garbage bins, and mailboxes
 - Salting and/or sanding driveways, steps, ramps and walkways prior to and immediately following snow or ice storms
 - Hanging Christmas lights and outdoor decorations
 - Cleaning chimneys, stove pipes and gutters/eavestroughs
 - Winterizing doors and windows
 - Water delivery
 - Picking up and removing garbage and other debris in and around the property
 - Assisting with more difficult tasks in and around the home as required
- Perform other duties as assigned from time-to-time by Chief and Council or the Director of Finance/Administration

QUALIFICATIONS

- Must be 17 to 30 years of age per funding agreement
- Must be unemployed and not in school per funding agreement
- Valid Ontario Class G2 Driver's License **a must**
- Grade 12 diploma or equivalent preferred
- Current CPIC
- Basic home maintenance and carpentry skills
- Previous brush cutting or landscaping experience an asset
- Chainsaw Safety Certification preferred
- Ability to stand, bend, reach and twist for long periods of time
- Ability to lift up to 20lbs continuously
- Previous experience providing respectful and compassionate service to Elders preferred
- Current First Aid and CPR Level C
- Excellent customer service and interpersonal communication skills
- Exceptional organization and time-management skills
- Professional attitude and a strong work ethic
- Must be able to work with little supervision; must be self-directed
- Willingness to work rotating and flexible hours a must

HOURS OF WORK

Full-Time – 35.5 hrs/week

REMUNERATION

\$19.52/hour

START DATE

September 3, 2024

APPLICATION DEADLINE

August 6, 2024

Those interested in applying should submit their resume and cover letter in confidence to:

Henvey Inlet First Nation – Human Resources

295 Pickerel River Rd.

Pickerel, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

Email: samantha.bradley@henveyinlet.com

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.



EMPLOYMENT OPPORTUNITY
HOME SUPPORT WORKER

RE-POSTED

POSITION SUMMARY

Henvey Inlet First Nation is currently seeking a temporary, full-time **Home Support Worker** to join our Administration for a six-week contract with possibility of extension. The Home Support Worker reports to the Community Health Nurse and is responsible for providing in-home housekeeping and personal care support for eligible clients in the Community. This position requires high-level of personal integrity and professionalism.

MAIN RESPONSIBILITIES

The Home Support Worker will be responsible to:

- Provide appropriate level of service to all clients as assigned and noted in the monthly calendar
- Ensure the safety and adaptation needs of clients are met, reporting any extraordinary maintenance or safety concerns to the Supervisor
- Check and report any concerning changes in client behaviour or conditions to the Supervisor
- Visit with clients and provide friendly companionship
- Help clients with daily personal care items such as dressing or grooming when requested
- Assist elders with their medications as needed or required
- Assist with personal safety such as walking and descending stairs, getting up or sitting down, and climbing in and out of bed, etc. as needed
- Perform housekeeping tasks catered to each clients' individualized needs including doing dishes, making beds, washing/drying/ironing/folding/putting away laundry, putting away groceries and other items, and other routine cleaning tasks
- Do a major deep house cleaning at least twice per year in spring and fall
- Help plan, prepare and serve meals, cleaning up once finished
- Help collect client mail from the community mail box and deliver to client in-person as requested
- Help with household-management tasks like coordinating non-medical appointments and excursions or running household errands such as groceries and other shopping
- Accompany clients to events, appointments and shopping excursions as required
- Serve as back-up transportation driver and help to coordinate client transport when needed
- Assist Home Maintenance Worker on exterior maintenance when directed
- Accompany Home Care Nurse on quarterly home visits to clients to review services being provided and ensure client satisfaction
- Attend and participate in staff meetings, training seminars, workshops, and online courses as requested
- Adhere to all HIFN Policies and Procedures
- Perform other duties as assigned from time-to-time by the Supervisor, Health Director or Chief and Council

QUALIFICATIONS

- Grade 12 diploma or equivalent preferred
- Valid Ontario Class G Driver's License and access to a reliable, insured vehicle **a must**
- Current CPIC
- Current First Aid and CPR Level C
- Previous experience providing respectful and compassionate service to Elders preferred
- Ability to understand and speak Ojibway preferred
- Excellent customer service and interpersonal communication skills
- Exceptional organization and time-management skills
- Professional, friendly attitude and a strong work ethic
- High level of personal integrity
- Ability to stand, bend, reach and twist for long periods of time
- Ability to lift up to 20lbs continuously
- Must be able to work with little supervision; must be self-directed

HOURS OF WORK

Full-Time – 35.5 hrs/week

REMUNERATION

Negotiable based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

Open until filled

Those interested in applying should submit their resume and cover letter in confidence to:

Henvey Inlet First Nation – Human Resources

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Tel: (705) 857-2331

Fax: (705) 857-3021

Email: samantha.bradley@henveyinlet.com

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Elephant Thoughts Science Camp



Ahnii/boozhoo

Ten of our Henvey inlet youth attended elephant thoughts resort. It was an amazing week with them, so much pride for them miigwetch to the parent + child/children for allowing them this experience for 5 days I, myself learnt so much with our children

Maureen Kagagins

CEC , Councillor

Hello, My name is Kieran Pamajewong and I am 13 years old and I am from Henvey Inlet First Nation.

I attended the Elephant Thoughts Camp in Durham, Ontario.

I thought the camp was really fun, I really liked it and was glad my friends were there also.

My favorite parts of the camp were that I got my own bunkie to sleep in, I liked making the bike smoothies and learning about science.

I recommend this camp for little and big kids. If I had the chance to go back again, I would!



HIFN Summer Students are
fundraising for an end of summer trip!
We will be doing 50/50 raffles and a
car wash! Show the students your
support!

\$2.00 a ticket or \$5.00 for 3!

CASH ONLY!





The Henvey Inlet Summer Students are having
a car wash and 50/50 draw to fundraise for an
end of summer trip!

Come out and show your support!

August 1st starts at 9:30am to
3:30pm at the O&M Wash Bay @
Sand Pit Road

Wash outside - 15\$

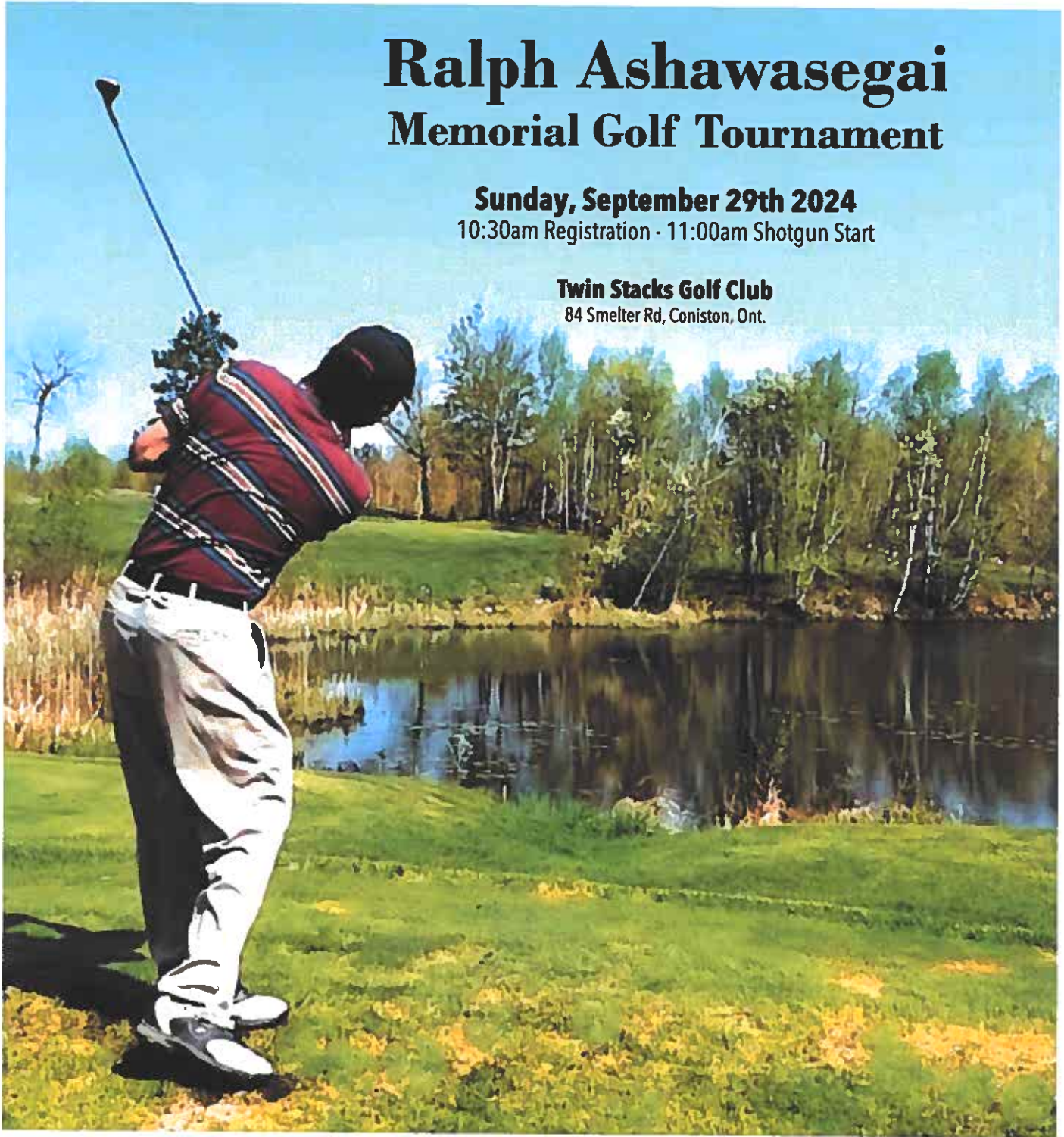
Wash outside and inside - 25\$

Contact Summer Student Coordinator Jordan @ (226)
920-5461

Ralph Ashawasegai Memorial Golf Tournament

Sunday, September 29th 2024
10:30am Registration - 11:00am Shotgun Start

Twin Stacks Golf Club
84 Smelter Rd, Coniston, Ont.



4-Man Best Ball
\$400 per team - \$100 per person

Includes 18-Holes of Golf w/ Cart,
Steak Dinner & Prizes

R.S.V.P. by September 13th 2024

Open to all Family & Friends & Co-workers of Ralph Ashawasegai. Must be paid to register. Minimum 12 teams so get your tickets early. If you have additional questions or concerns please contact:
- Scott Federchuk @ 705-920-3592 or
- e-mail ralphgolftour@gmail.com

Keep up to date with us on Facebook:
Ralph Ashawasegai 2nd Annual Memorial Golf Tournament

Proceeds raised will support the Heart & Stroke Foundation



WE ARE SEEKING

VOLUNTEER DRIVERS

Volunteering provides empowering opportunities for people of all ages that help build community.

Our Volunteer Drivers:

- Receive free training
- Are reimbursed a competitive mileage rate for use of their vehicle
- Create a positive impact on the overall well-being of children, youth, and families
- Build on existing experience



To view opportunities, responsibilities, requirements, or to learn more contact:



1-855-223-5558

volunteerservices@nijcfs.com

nijcfs.com/volunteer



Niijaansinaanik
Child and Family Services

SHAWANAGA FIRST NATION'S

**STRENGTHENING
OUR SPIRIT**

**27TH
ANNUAL
POW
WOW**

August 17-18, 2024

Grand Entry 12pm

For More Info Email:



Featuring:

- Host - Drum Eagle Heart Singers
 - MC's - Allan Manitowabi & Duey Longboat
 - Arena Director - Ian Akiwenzie
 - Elder - Hector Copegog & Patricia Pawis
 - Head Female Dancer - Deanne Hupfield
 - Head Male Dancer - John Hupfield
 - Youth Male Dancer - Ginew Good
 - Youth Female Dancer - Peyton Jones
- ***ALL DANCERS WELCOME*****

**Food & Craft Vendors
\$125 flat rate for 2 days
Register Here**



Or Visit

<https://www.surveymonkey.com/r/27powwow>

Shawanaga First Nations Traditional Grounds ~ Shawanaga Rd. N & Jacob St.

VENDORS WANTED

BRITT AND BYNG INLET 5TH ANNUAL COMMUNITY DAY

August 10th
10am start

RECREATION CENTRE
69 Community Drive, Britt



SELL | SHARE | DISPLAY

- Vendors provide their own tables and tents
- Cost for one space is \$10.00
- Interested participants please call Barb at: 705-383-2432
- Crafts, foods, baking, yard sale goods, jewelry, whatever!
- Pay at the site when you set up

WHAT'S ON



**KIDS
ACTIVITIES**



MUSIC



CLASSIC CARS



AUGUST 10 2024
10:00AM

BRITT & BYNG INLET COMMUNITY DAY

PRIZES | FACE PAINTING | LOCAL ARTISANS & VENDORS

CAR SHOW | MUSIC

BBQ | BEER TENT | ICE CREAM

special guests:



COAST GUARD | FIRE DEPT | MFN REPTILES

BRITT RECREATION CENTRE
69 COMMUNITY DR (BEHIND ST. AMANT'S)

Education News August 2024

EDUCATION ASSISTANT

I am happy to announce that HIFN has hired Eileen Boucher as our Education Assistant; she will work closely with me to deliver services to our students. Eileen started on July 8th; she has been busy becoming familiar with all aspects of her job, staff and our students. Eileen has already organized the Youth Career Fair and is becoming familiar with the Indian Boarding Homes Class Action Lawsuit so that we can help interested members through the claims process. I'm looking forward to collaborating with Eileen on many important projects and I'm so grateful to have such a cheerful and efficient assistant! WELCOME EILEEN!

BACK TO SCHOOL PARENT MEETING

WHEN: August 29, at 10:00 am

WHERE: Office 2 at the O&M building

As usual, we will review the Bus Policy and distribute the 'Back to school' gift cards and Lunch will be served. Hopefully our bus drivers can join us as well.

POST SECONDARY APPLICATIONS

If you plan to attend College or University in January, please submit your application by mid-September. The HIFN Application and the Post-Secondary Policy are available at hifn.ca or you can pick them up at the Education office. Anyone needing assistance with their application is encouraged to stop by the Education office to meet with Genevieve.

HIFN Education Department Presents

YOUTH CAREER FAIR



**15TH
AUG**



**HIFN FIRE
HALL**

**9:00AM
- 1PM**

**See You
There!**

Lunch will be provided!!

Door Prizes!!!!



CATERER **NEEDED!**

To provide LUNCH on
Thursday August 15, 2024 for Youth
Career Fair.

Lunch to be served for 12:00pm for
approximately 70 people

Menu: BBQ- Burgers (lettuce, tomato,
onions, cheese) Hot Dogs, ketchup,
mustard, relish with Potato and
Macaroni Salad

Refreshments: Pop, Juice, and water
Must include plates, utensils, cups, and
napkins

Deadline to Submit Bids:

Tuesday August 6, 2024 @ 12:00PM

Submit Bids with breakdown of Catering Fee, Mileage, and Groceries Costs
to Eileen/Genevieve at Administration 705-857-2331

Caterer must possess current Safe Food Handlers Certificate and is
responsible for clean up after, including taking out the garbage

Benefits of Being a Student at



Cultural Programming

Choosing AEI means choosing opportunities to learn cultural knowledge and skills through our cultural programming. Students can learn about sewing, beading, quill work, painting, traditional teachings, language and much more through the experiences organized through these events. Students also have access to on-campus Grandmothers. Many of our classes have grandmothers scheduled to be in-class with the students, on-call through our Student Support Line and to socialize with the students through Tea with Gokomis. The knowledge they carry is an essential part of your learning journey with AEI.



Land-Based Learning

Being a student at AEI means having access to land-based learning opportunities. Students from both campuses can participate in Culture Camps focusing on land-based learning experiences such as medicine walks, drum making, sweat lodges and much more. We host an annual Medicine Camp; an immersive cultural experience that is open to all AEI students, instructors, grandmothers & staff. At Medicine Camp, we come together and learn about traditional medicines, the healing power in plants, traditional goose preparation, creating various items to include in our traditional bundles and bond together as a community.



Awards, Scholarships & Bursaries

Throughout your education with AEI there are many opportunities to win awards, scholarships and bursaries to assist you financially and/or with demonstrating academic achievement.

Some of these include the AEI Indigenous Student Fund (amount varies), the CIBC Scholarship Award (\$3,000), the Murray David Maracle Award (\$500), the Rose Nolan Memorial Scholarship (\$2,500), and the Delbert Horton Award (\$500).



Accessibility Supports

Accessible education empowers students with disabilities to develop the same skills and achieve the same level of knowledge as their peers. Reducing and/or removing educational barriers is essential in helping our students achieve their academic goals.

- Elevator
- Braille reader
- MagniLink Magnifier
- Low vision keyboards
- Noise cancelling headphones
- Accessible ramps
- Juno system for hearing impaired
- Automatic door opener
- Kurzweil - speech to text
- Accessible bathroom
- Functional Limitations Assessment forms available



Student Wellness & Cultural Support

Our goal at AEI is to ensure that our students are taken care of within the four directions. Being a student at AEI means access to wellness focused learning experiences, ongoing support, advocacy and counselling to care for you on your learning journey:



Mentally Spiritually Emotionally Physically



Scan the QR Code to APPLY NOW





hello AUGUST



Wow! Can you believe the month of August is already here, feels like the summer is just flying by and soon our new kindergarteners will be off to school!!

In the month of July we had lots of fun! We went to the park and on community walks, we played in lots of water and even made our very own water slide! We painted on cardboard boxes to create murals and we practiced our writing skills by writing our names and colouring pictures!

For the month of August Daycare staff have been planning and brainstorming 'field trip' activities/ideas to do with the children. One event **we will** be planning is **Zoo to you!** The children will be able to learn, see and touch many various types of animals/reptiles right here in the Daycare.



We are also looking into doing an end of summer trip to Science north where the children will explore and interact and have a picnic lunch to follow**. **More information will be provided once we have finalized!**

Some other activities we are planning may include:

Park Day Fridays!

Making Ice Cram in a Bag (August 7th)

Water Play Days (August 13th/15th/19th)

Zoo to You (August 20th)

Ice Painting (August 22nd)

Homemade suncatchers (August 26)

Minions Movie (August 27th)

Science North/Trip (To Be Announced)



With the month of September coming up and more children will be off to school I will be sending out new enrollment forms to be filled out and returned **before** the school year begins. This helps to ensure we know the number of children who will be attending on a regular basis and who will only need care for certain days (ex P.A Days/March break etc.)

If you have any questions or concerns you can always reach out to the daycare (705-857-0957) or by email (ashleyannehouckley@outlook.com)

Have a safe and happy rest of summer break!
Ashley (RECE), Kathy (RECE), Nancy (RECE), Darlene (cook)



August 2024

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

					1		3
4		6		8			10
11	12		14				17
18			21				24
25			28	29	***	30	31





Band Reps Programming

August 2024

Band Representative On-Call Schedule

Staff Member	Start Date	End Date
Kara	2024-07-01 16:30	2024-07-08 8:30
Kerri	2024-07-08 16:30	2024-07-15 8:30
Naomi	2024-07-15 16:30	2024-07-22 8:30
Kerri	2024-07-22 16:30	2024-07-29 8:30
Kara	2024-07-29 16:30	2024-08-12 8:30
Naomi	2024-08-12 16:30	2024-08-19 8:30
Kerri	2024-08-19 16:30	2024-09-02 16:30

All On-Call Shifts are from Monday of week @ 4:30 PM to Monday of week @ 8:30 AM

Holidays are all day; until 4:30 for Mondays

Contact Numbers:	
Kerri	(705) 921-5202
Naomi	(705) 690-6829
Kara	(705) 921-5205

*** Our office is open Monday-Thursday from 8:30 - 4:30 and Friday from 8:30 - 12 to provide necessary items (food, diapers, etc.). On-Call is for Child Welfare emergencies ONLY ***

August

2024

Band Rep Program



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 PHYSICAL FITNESS WITH JOHN	2	
	5 OFFICE CLOSED	6	7 BACK TO SCHOOL SUPPLY SHOPPING	8 PHYSICAL FITNESS SANTAS VILLAGE	9	
	12 ALBAN & LAVIGNE OUTING	13	14 OUT OF OFFICE	15 PHYSICAL FITNESS OUT OF OFFICE	16 OUT OF OFFICE	
	19 BACK TO SCHOOL BINGO SHOPPING	20 BACK TO SCHOOL PIZZA LUNCH & BINGO	21 SUMMER PHOTOS	22 PHYSICAL FITNESS WITH JOHN	23 OUT OF OFFICE	
	26	27 CWB EBGAGMENT SESSION SUDBURY	28	29 PHYSICAL FITNESS WITH JOHN	30	

SUDBURY THEATRE



THE REFETTORIO

Peter Pan

Saturday, Aug. 10

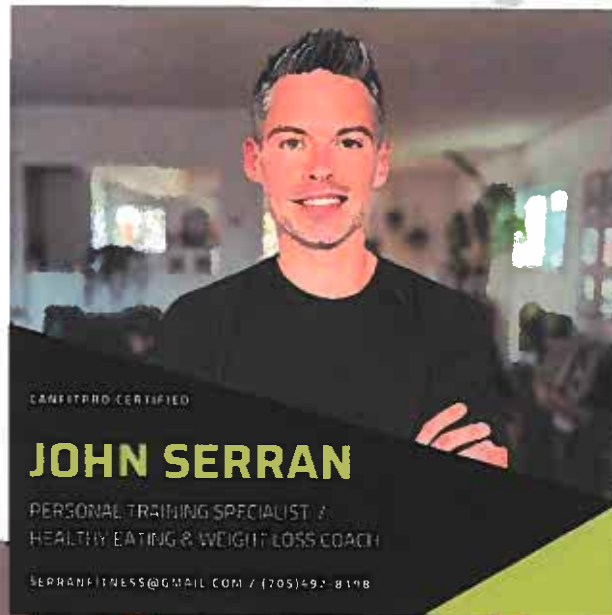
Contact Darcy to Register

10 spots available - ages 10 - 14

Needs to be able to sit still for 2 hours

Lunch Provided (Noon Rizers Cafe) -

Pickup begins @ 9:30



August 1, 8, 15, 29

CanFitPro
@ Gym/Learning Centre

Contact Darcy to Register

CanFitPro Form must be completed

Thursdays @ 10 am to

3 pm

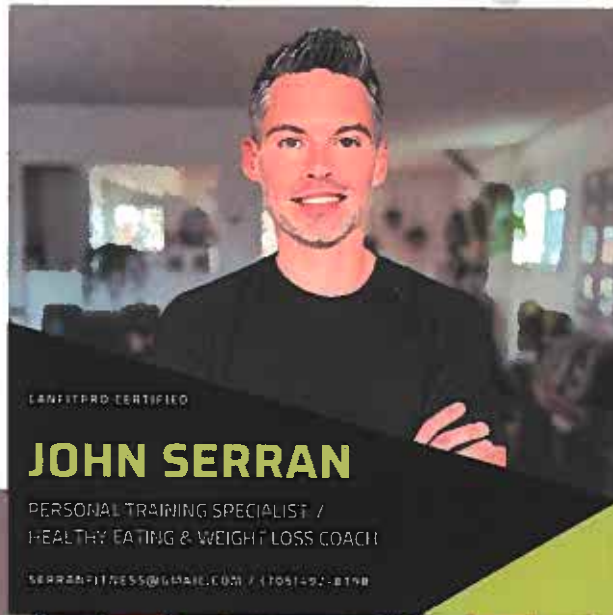
10 am Group Session

followed by 30-min

individual sessions @ 11

Draw prize every week for those

that attend



August 22

CanFitPro

**@ Gym/Learning Centre
Contact Darcy to Register**

CanFitPro Form must be completed

10 am Group Session

11 am Nutrition and

Wellness Presentation

followed by 30-min

individual sessions @

12:30

**Draw prize every week for those
that attend**

BACK2SCHOOL BINGO

JOIN US TO RECEIVE SCHOOL BACKPACKS DURING
THE GAME.
NO DELIVERY OF BACKPACKS WILL BE PROVIDED.
AFTER THE GAME, BACKPACKS CAN BE PICKUP AT
HEALTH CENTRE TRAILER 1

LUNCH | GAME | PRIZES

AUGUST 20 START AT 12 PM
FIRE HALL



SUMMER

Photos



August 21, 2024
11 am to 1 pm
Down at the Landing
Weather Permitting



CALL DARCY TO REGISTER

Alternate Date: Aug 22



Get a Free Haircut



9 30-minute sessions available

Please make sure child's hair is clean

Monday, August 26 @ 10 am - 3
pm at Learning Centre

Home Care Nurse



DEBBIE BRENNAN

Blood Pressure & Blood Sugar Clinic

Wednesday August 28

Location: O&M Building

Office 1

@ 1:00pm - 4:00pm

Up to 3 individuals who visit Debbie to have their B.P./B.S. checked will be eligible to win 2 bags of perishables such as: Fruit, veggies, eggs, bread, and healthy treats.

No Sign-up is Needed!!

**FOR MORE INFORMATION:
DEBBIE BRENNAN 705-857-1221**



**THURSDAYS IN
AUGUST
1ST, 8TH, 15TH, 22ND
& 29TH
@ TRAILER 3**



**NON-THERMAL LASER
THERAPY WITH
DONNA SOHM KURFISS -
REGISTERED NURSE &
REGISTERED CANADIAN
REFLEXOLOGY THERAPIST**

THERALASE LASERS WORK BY SUPPLYING THE BODY WITH BILLIONS OF PHOTONS OF LIGHT AT SPECIFIC WAVELENGTHS. THE BODY ABSORBS THIS LASER LIGHT ON A CELLULAR LEVEL AND TRANSFORMS IT INTO CHEMICAL ENERGY, WHICH THE BODY THEN NATURALLY USES TO REPAIR ITS OWN TISSUE. THE BIO-STIMULATING EFFECT OF LASER THERAPY CAUSES DECREASES IN BOTH PAIN AND INFLAMMATION, AND INCREASES IN TISSUE REGENERATION AND ACCELERATED HEALING.

LASER THERAPY CAN TREAT:

- **MIGRAINES/HEADACHES**
- **ARTHRITIS**
- **LOWER BACK PAIN**
- **CARPAL TUNNEL**
- **SCIATICA**
- **DIABETIC NEUROPATHY**
- **NECK PAIN**
- **HIP PAIN**
- **ANKLE SPRAIN**
- **KNEE PAIN/LIGAMENT INJURIES**
- **WOUNDS**
- **PLANTAR FASCIITIS**
- **PLUS MORE....**

Contact Darcy at Health Centre to book your 30 minute appointment! We have 15 spots available per day!

705-857-1221

LIGHTSPEED HEALING™ THERALASE

NON-THERMAL LASER TREATMENT

Theralase lasers work by supplying the body with billions of photons of light at very specific wavelengths. The body absorbs this laser light on a cellular level and transforms it into chemical energy, which the body then naturally uses to repair its own tissue. The bio-stimulating effect of laser therapy causes decreases in both pain and inflammation, and an increase in tissue regeneration and accelerated healing.

THERALASE LASERS ACTIVATE ALL THREE KNOWN CELLULAR PATHWAYS



Accelerate Healing
Optimal - Metabolic Transformation
(ATP) Pathway

Increases ATP production



Reduce Inflammation
ATP - Anti-Inflammatory

Increases nitric oxide levels by 700%



Eliminate Pain
ATP - Anti-Inflammatory

Rebalance the Na⁺ / K⁺ pump
Eliminating pain signals
at the source

TREATABLE CONDITIONS

Over 30 clinically proven, pre-programmed treatments



BENEFITS OF USING THERALASE LASER TREATMENTS

Rapid Cell Growth

Accelerates cellular reproduction and growth.

Faster Wound Healing

Stimulates fibroblast development and accelerates collagen synthesis in damaged tissue.

Anti-Inflammatory Action

Reduces swelling caused by bruising or inflammation of joints to provide enhanced joint mobility.

Reduced Fibrous Tissue Formation

Reduces the formation of scar tissue following tissue damage from trauma, scratches, burns, or post-surgery.

Increased Metabolic Activity

Provides higher outputs of specific enzymes, greater oxygen and blood flow to tissues for faster healing, and thus greater production of the basic building blocks (adenosine triphosphate (ATP)).

Increased Vascular Activity

Induces temporary vasodilation to increase blood flow to damaged areas.

Stimulated Nerve Function

Speeds up the process of nerve cell regeneration to bring the numbness or dead limbs caused by slow recovery of nerve function in damaged tissue back to life.

Community Health Nurse



BRENDA CONTIN

Brenda Contin, CHN

August 2024


Sun	Mon	Tue	Wed	Thu	Fri
				1 Methadone Clinic/ OFFICE/CHN Webi- nar	2 NOT IN
5	STAT HOLIDAY	6 Methadone Clinic/ OFFICE/	7 Methadone Clinic/ OFFICE WASAUKSING: Opioid Wkshp	8 Methadone Clinic/ OFFICE	9 Program Shop- ping
12	LUNCH N LEARN	13 Methadone Clinic/ OFFICE	14 NOT IN OFFICE	15 Methadone Clinic/ OFFICE	16 Methadone Clinic
19	Methadone Clinic/ OFFICE	20 Methadone Clinic/ OFFICE	21 Methadone Clinic/ OFFICE	22 Methadone Clinic/ OFFICE	23 Methadone Clinic
26	Methadone Clinic/ OFFICE	27 Methadone Clinic/ OFFICE	28 Methadone Clinic/ OFFICE	29 Methadone Clinic/ OFFICE	30 Methadone Clinic

FOOT CARE

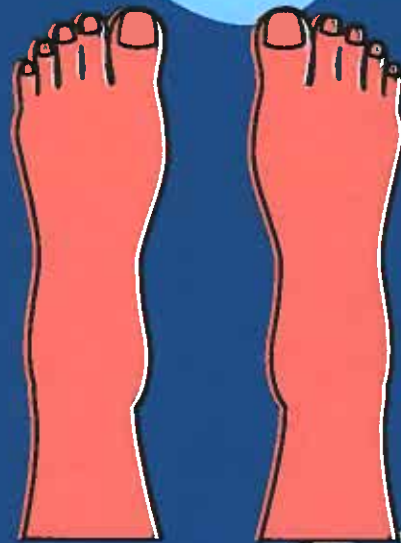


For Elders & Diabetics

Wednesday
August 7,
2024

Appointments will be 
approximately 30 minutes,
First appointment at 9am &
last appointment is 2:30pm

Call Darcy at the Health
Centre to book your
appointment time!



Brenda Contin-C.H.N. 705-857-1221

Diabetic Bingo

Location: Henvey Inlet Learning Centre

Date: Monday August 12th @ 11:30 AM



Diabetes Education

People who are Diabetic and not working will be given first priority on sign up list!

Diabetes BINGO!!

20 maximum players

Please call Darcy to sign up!!

You must be present at program by 11:45am or your name will be bumped by next person on the waiting list.

For Info Contact:

Brenda Contin, C.H.N.

705-857-1221



CATERER NEEDED!

**To provide a Lunch for
Diabetic Bingo
on Monday August 12, 2024
A lunch to be served at 11:30AM
For 20 people.**

**Lunch Menu: Indian Tacos with all the fixings
(Lettuce, tomatoes, cheese, green onions,
and sour cream)**

**Dessert: Banana Pudding Cups with Whipped
Cream**

**Refreshments: Water, Pop, Plates, Utensils, &
Napkins.**

If any questions, Contact Brenda 705-857-1221

Deadline to Submit Bids:

Wednesday August 7th @4:30PM

**Submit Bids with breakdown of Catering Fee, Mileage, and Groceries Costs
to Brenda at the Health Centre 705-857-1221**

Caterer must possess current Safe Food Handlers Certificate and is
responsible for clean up after, including taking out the garbage

Non-Insured Health Benefits Updates

July 2024

Pharmacy benefit information

NIHB Drug benefit list

- The NIHB Drug benefit list provides up-to-date information on medications and health products that are eligible for coverage under NIHB's pharmacy benefit
- Clients, pharmacists and prescribers can search for specific medications and products by using the online [Drug benefit list](#), located on the Express Scripts Canada NIHB website
 - for best results, search medications by 'chemical name' (such as ibuprofen, not Advil), then 'view details' to see the listing status and criteria for each product
- The complete [Drug benefit list](#) is also available as a PDF file, now located on the Express Scripts Canada NIHB website
 - click 'Download Drug Benefit List' to access the PDF
- The NIHB Drug benefit list is updated regularly as new medications and products are added for coverage

New pharmacy benefit listings

Check the [Drug benefit list](#) to find all eligible products and criteria for coverage.

The following medications and products are now covered as open benefits without prior approval:

- **Bijuva (estradiol-progesterone)** 1/100mg capsule for the treatment of moderate to severe 'hot flashes' due to menopause
- **Nypozi (filgrastim)** for the treatment of certain cancers, patients with Severe Chronic Neutropenia (SCN) or patients with HIV infection
- **Mezera (mesalazine)** tablets for treatment of mild to moderate ulcerative colitis
- **Ketorolac** tablets for short-term treatment of moderate to severe pain following surgery

The following new listings are covered as limited use benefits with prior approval:

- **Saphnelo (anifrolumab)** for treatment of lupus in adults
- **Ultomiris (ravulizumab)** for treatment of paroxysmal nocturnal hemoglobinuria and atypical hemolytic uremic syndrome, which are rare blood disorders
- **Qulipta (atogepant)** for prevention of chronic migraine in adults

- **Zeposia (ozanimod)** for treatment of moderate to severe ulcerative colitis
- **Kerendia (finerenone)**, used along with other treatments to reduce the risk of serious complications in adults with chronic kidney disease and type 2 diabetes

Discontinuation of sole prescriber restrictions under the Client Safety Program

- As of July 2, 2024, NIHB no longer restricts clients to a sole prescriber for opioids, benzodiazepines, stimulants, gabapentin, pregabalin, and/or nabilone, under the Client Safety Program
- This measure was initially introduced by NIHB in 2007 to reduce risks that can occur if prescriptions for these medications are obtained from multiple doctors. It applied to clients being treated for opioid use disorder or based on patterns of prescription drug use
- However if clients have difficulty finding a sole prescriber, this presents a barrier to access when these medications are required
- Provinces and territories now have enhanced prescription monitoring programs or electronic medical records, so doctors and pharmacists can see prescribing patterns that show a risk to client safety
- NIHB continues to have other client safety measures in place to promote safe and effective use of prescription medications
- Dose limits still apply for NIHB coverage of these above medications, and a maximum of 30 days' supply can be dispensed at one time

Emergency supply policy for clients receiving end-of-life care or cancer treatment

- The End-of-Life Formulary provides special coverage for clients diagnosed with a terminal illness who are near the end of life. The Adjunct Cancer Formulary addresses the needs of clients undergoing cancer treatments
- For clients with access to these special formularies, NIHB's emergency supply policy now allows pharmacists to dispense up to 14 days supply of these medications, while waiting for prior approval forms to be returned
- Clients at the end of life or undergoing cancer treatments are also exempt from NIHB opioid dose limits, when requested by pharmacy providers

Dental benefit information

Changes to predetermination, frequency guidelines and coverage for some dental services

NIHB has made the following changes to dental benefit coverage. Consult the [Dental benefits guide](#) for more information:

- The first dental visit/orientation for children 3 years of age and under no longer requires predetermination

- Coverage for pulpotomy/pulpectomy on primary (baby) teeth now includes primary incisors for clients under the age of 5
- Prefabricated metal crowns for permanent teeth no longer require predetermination
- Emergency exams are no longer subject to a frequency guideline, and no longer count against the maximum number of eligible annual exams
- Coverage for topical application of an antimicrobial or remineralization agent, including silver diamine fluoride, to lesions on the teeth has increased to 2 treatments in 12 months for clients 17 years of age and over
- Focal plane tomograms, a type of x-ray, are now eligible for coverage

Medical supplies and equipment information

Modifications to footwear

- Foot care professionals can modify your footwear to help address a range of foot conditions and symptoms
- NIHB now covers one modification per footwear item per year (left, right or both), when the service has been prescribed by a doctor, nurse or podiatrist
- All necessary alterations performed at a single time are considered as one modification
- For more information, see section [4.0 Footwear](#) of the MS&E Guide and Benefits Lists



Express Scripts Canada®
5770 Hurontario Street, 10th Floor
Mississauga, ON L5R 3G5

July 18, 2024

Attention: NIHB Clients

Express Scripts Canada Introduces Multi-Factor Authentication

Express Scripts Canada (ESC) is introducing multi-factor authentication protection to all our services. As of July 21, 2024, when logging into your NIHB web account via the Express Scripts Canada NIHB Provider and Client Website (<https://nihb-ssna.express-scripts.ca/>), you will be required to enter a one-time passcode every time you log in.

What is multi-factor authentication?

Multi-factor authentication (MFA) is an authentication method that requires users to provide two or more verification methods to access their online accounts etc. The purpose of MFA is to add an additional layer of data protection to prevent fraud or a data breach.

What steps do you need to take?

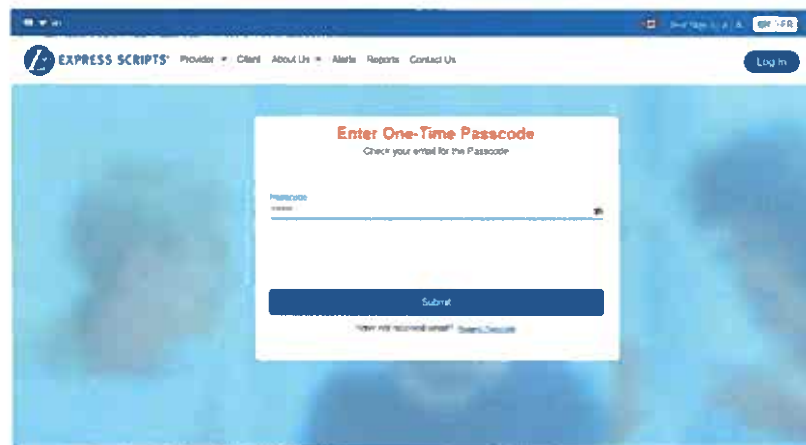
To successfully login, please ensure that you have access to the email address registered to your NIHB web account, as this is where you will receive your one-time passcode. If you have multiple NIHB web accounts (such as, for other family members), the passcode will be sent to the unique email address that was used to create each web account.

What does multi-factor authentication look like?

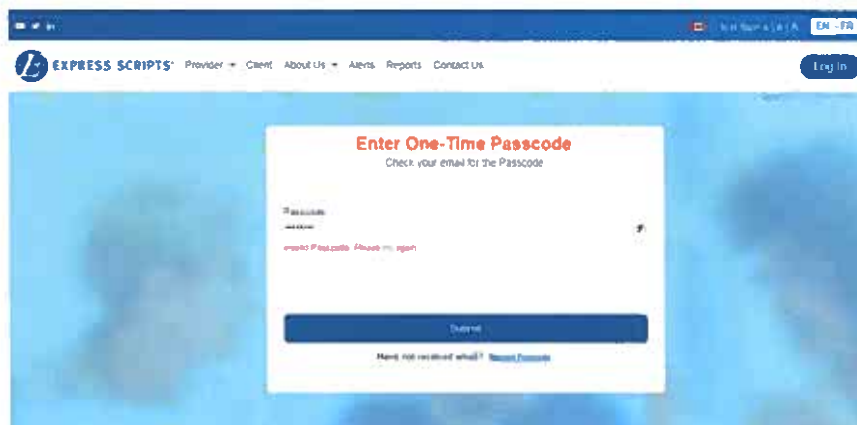
Once you log into your NIHB web account via the Express Scripts Canada NIHB Provider and Client Website (<https://nihb-ssna.express-scripts.ca/>), the system will prompt you to enter a one-time passcode and will use the email address on file to send you the code. If you don't receive the email, check your junk or spam box. Here is a sample of the email you will receive:



Once you receive your one-time passcode, which is only valid for 15 minutes, you are required to navigate back to your NIHB web account and enter it on the “Enter One-Time Passcode” screen. If you have not received your one-time passcode, please click the “resend passcode” link. This will resend the one-time passcode. Please note that it may take up to 10 seconds for the resend passcode link to become active.



If you enter an invalid one-time passcode, you will be prompted to try again. You have five attempts to enter the correct one-time passcode. If you exceed the allowable five attempts, your account will be locked and you will be required to contact the Non-Insured Health Benefits Call Centre and Express Scripts Canada at 1 888 441-4777 for support:



Once you have successfully entered the one-time passcode, you will have access to your NIHB web account.

If you have any questions regarding this communication, please contact the Non-Insured Health Benefits Call Centre at Express Scripts Canada:

NIHB Clients

Toll-Free: 1 888 441-4777

Monday to Friday: 6:30 a.m. to 8:30 p.m., Eastern Time

Weekends and statutory holidays: closed

Sincerely,
Express Scripts Canada



**CULTURAL
COORDINATOR**
Stan Moses

**Henvey Inlet First Nation Health Centre
354A Pickerel River Road- Pickerel, ON**

P0G 1J0

(705)857-1221 EXT: 229



TUESDAY AUGUST 6,
2024

MEN'S CIRCLE

**WITH STAN MOSES & ARLEN TULLOC
& DAVE RICE**

TRAILER #4

Starting at 5:00 PM

PLEASE CALL TO SIGN UP ASAP!!!

10 SPOTS AVAILABLE

**FOR FURTHER INFORMATION OR IF A RIDE IS NEEDED WITHIN
COMMUNITY, CONTACT:**

CULTURAL COORDINATOR- STAN MOSES 705-857-1221